

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF JULY 12, 2023**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, July 12, 2023, in the Stroud Area Regional Police Meeting Room. Commission members in attendance were Daryl Eppley, Joanne Kochanski, Sonia Wolbert, Erica McCabe, Rod Baechtold, and Mary Pat Quinn. Commission member Rick Staples attended via Zoom. Absent were Armand Martinelli and Victor Brozusky. Also in attendance were: Chief Jennifer Lyon, Captain Scott Raymond, Tracie Kresge, and Solicitor John Prevoznik.

CALL TO ORDER

Mr. Eppley called the July 12, 2023, regular meeting of the Stroud Area Regional Police Commission to order at 7:08 p.m. and called roll.

SPECIAL NOTE

Mr. Eppley announced that this meeting was being audio and video recorded via Zoom from the initial announcement of the meeting until its end. The meeting Zoom link was posted on the SARPD's website where the public could join the Zoom meeting, interact, and ask questions in real time.

PLEDGE OF ALLEGIANCE

Mr. Eppley led the Pledge of Allegiance.

EXECUTIVE SESSION

Solicitor Prevoznik reported that an Executive Session was held prior to the meeting. The Executive Session began at 6:54 p.m. and ended at 7:06 p.m. All members of the Commission were present except Mr. Martinelli and Mr. Brozusky. Mr. Staples participated via zoom. Chief Lyon was also present. Discussed were two personnel matters, a litigation matter, and a contractual negotiation matter. No decisions were made.

MINUTES OF JUNE 14, 2023, REGULAR COMMISSION MEETING

Motion by Ms. Wolbert, seconded by Ms. Kochanski to accept the Minutes of June 14, 2023 meeting, as submitted. Ms. Quinn and Ms. McCabe abstained due to absence. The remainder voted aye. Motion carried.

PUBLIC COMMENTS - AGENDA ITEMS

None.

CORRESPONDENCE

None.

2022 AUDIT REPORT- PRESENTED BY CARL HOGAN, BBD LLC.

Motion made by Mr. Baechtold, seconded by Ms. Kochanski, to accept the 2022 Audit Report as presented by Carl Hogan, BBD LLC and forwarded to the three member municipalities. All voted aye. Motion carried unanimously. As a result of Mr. Hogan's presentation and Mr. Baechtold's questions on an OPEB trust, Mr. Prevoznik was authorized receiving the information on the State- sponsored OPEB trust program to review and look into the matter.

PUBLIC COMMENTS –AGENDA ITEMS

None.

CHIEFS REPORT

Grant

Chief Lyon reported that she is continuing to work with the Pennsylvania Commission on Crime and Delinquency (PCCD) and is anticipating it to be concluded by next month's meeting.

Tyler Report Management System (RMS) Project

Chief Lyon reported the project is still being worked on and moving forward. Monthly reports should be released by end of the summer.

Bodycams

Chief Lyon reported that body cam deployment is at approximately 95% with patrol officers being equipped and using them. She stated that this is great and needed progress for the department.

Server Room A/C Unit

Chief Lyon reported that the Server Room AC unit in headquarters has failed and needs to be replaced. Total cost is approximately \$8,800.00. Groner, the Department's HVAC contractor, will be replacing the unit. The amount is under procurement threshold and she reported that there is money in the budget to support the replacement.

Refunds from Benecon and MRM

Chief Lyon reported the Department received the Benecon refund in the amount of almost \$84,000.00 and our annual MRM refund check in the amount of approximately \$20,000.00.

Fireworks Complaints

Chief Lyon reported the Department was prepared for the holiday weekend this year and scheduled Quality of Life patrols to combat the issue. The primary focus was for officers to work in unmarked vehicles in order to observe people violating the firework law and local ordinances. The Chief provided an overview of the number of fireworks complaints, citation issues, locations, and hours of overtime for the details.

DEPARTMENT REPORT FOR THE MONTH OF JUNE 2023

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to table the June 2023 monthly report as a result of the Department not being able to obtain accurate information due to the implementation of the new RMS system. All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

No report.

Personnel

No report.

Safety

A meeting was held 7/11/2023. Mr. Staples reported that one officer was injured in an accident while responding to a call for service. The accident was investigated by the Pennsylvania State Police and the vehicle involved was an old patrol car with high miles and deemed a total loss by the insurance company.

Police Pension Board

No meeting. A quarterly meeting is scheduled for August.

Non-Uniform Pension Board

No report.

Budget/Finance

No report.

Negotiation Committee

No report.

SARPD Foundation

No report.

Solicitor

No report.

OLD BUSINESS

Treasurer's Report

Motion by Ms. Wolbert, seconded by Ms. Kochanski, to accept the unaudited Treasurer's Report, as submitted. All voted aye. Motion carried unanimously.

Bills Payable through July 12, 2023

Motion by Ms. Wolbert, seconded by Ms. Quinn, to accept and pay the bills payable through July 12, 2023. All voted aye. Motion carried unanimously.

NEW BUSINESS

Tow Policy Amendment, re: Worker's Compensation.

Motion made by Mr. Baechtold, seconded by Ms. Wolbert to amend Tow Policy and Department Performance, Release, and Indemnification Agreement to require proof of worker's compensation for all employees of the towing company in the State statutory minimum or greater. All voted Aye. Motion carried unanimously.

2023 SARPD Departmentally Approve Tow Company – Valu Auto of PA LLC

Motion made by Ms. Wolbert, seconded by Ms. Quinn to approve Matthew Karpel DBA Valu Auto Towing as being added to the towing rotation per Department Policy contingent upon Valu Auto of PA LLC executing a Department Performance, Release, and Indemnification Agreement and demonstrating that all required insurances have been procured through current ACORD. All voted aye. Motion carried unanimously.

Modification of Tow Policy to Establish Process to Reinstate Terminated Towing Companies.

Motion made by Ms. Wolbert, seconded by Ms. Kochanski to authorize the Solicitor and the Chief to further review the Tow Policy and develop a process for reinstatement of towing companies previously removed from the towing list for noncompliance. All voted aye. Motion carried unanimously.

DVP Towing Update

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to authorize the Solicitor and Chief to develop appropriate additional documentation for signature by DVP to allow for reinstatement onto towing rotation after January 1, 2024. All voted aye. Motion carried unanimously.

Full-Time Police Secretary

Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to hire Jenna Fistner as a full-time police secretary at the hourly rate of \$18.00 per hour and all other benefits as provided to full-time civilian personnel as per the employee manual. All voted aye. Motion carried unanimously.

ADJOURNMENT

Motion by Ms. Wolbert, seconded by Ms. Kochanski, to adjourn the meeting at 7:54 p.m. All voted aye. Motion carried unanimously.