

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF NOVEMBER 10, 2021**

The regular meeting of the Stroud Area Regional Police Commission was held on Thursday, November 10, 2021, at 7:00 p.m. in the Stroud Area Regional Police Meeting Room. Commission members in attendance were: Armand Martinelli, Daryl Eppley, Joanne Kochanski, Mary Pat Quinn, Brian Bond, Sonia Wolbert, and Rod Baechtold. Also in attendance were Chief Jennifer Lyon, Tracie Kresge, and Solicitor John Prevoznik. Two Commission members attended via zoom: Rick Staples and Tarah Probst.

SPECIAL NOTE

Mr. Martinelli announced that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via ZOOM from the initial announcement of the meeting until its end. The meeting zoom link was posted on the SARPD's website where the public could join the zoom meeting, interact, and ask questions in real time.

CALL TO ORDER

Mr. Martinelli called the November 10, 2021 regular meeting of the Stroud Area Regional Police Commission to order at 7:00 p.m. and Mr. Eppley called roll.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

MINUTES OF OCTOBER 13, 2021 COMMISSION MEETING

Motion by Ms. Wolbert, seconded by Mr. Baechtold to accept the October 13, 2021 Commission Meeting Minutes. All voted aye. Motion carried unanimously.

MINUTES OF OCTOBER 20, 2021 CONTINUED COMMISSION MEETING

Motion by Ms. Kochanski, seconded by Ms. Wolbert to accept the October 20, 2021 Commission Meeting Minutes. Mr. Martinelli and Mr. Baechtold abstained due to being absent at the meeting. Motion carried.

PUBLIC COMMENTS – AGENDA ITEMS

None.

CORRESPONDENCE

Mr. Martinelli reported that the department received approval letters from all three municipalities for the 2022 SARPD budget.

DEPARTMENT REPORT FOR THE MONTH OF OCTOBER 2021

Motion by Ms. Wolbert, seconded by Ms. Quinn to accept the October 2021 monthly report. All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

Chief Lyon reported that the Department's updated policies are currently under legal review before being presented to the commission for approval.

Personnel

Mr. Eppley reported that a meeting is being set up for the Chief's review.

Safety

No report.

Police Pension Board

Mr. Staples reported that there was a Pension meeting in which they met with Wells Fargo and selected the Plus Money Market Fund to be used for the sweep account. Solicitor Prevoznik reported that the letter was sent to PFM

rescinding the previous letter written and allowing PFM to continue to act as pension advisor under Act 44 contingent upon receiving a new Act 44 Notice.

Non-Uniform Pension Board

No meeting.

Budget/Finance

No meeting.

Negotiation Committee

No meeting.

SARPC Foundation

No meeting.

Solicitor Report

Mr. Prevoznik reported he is reviewing the current policies presented by the Chief for finalization.

OLD BUSINESS

2022 SARPD Budget

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to approve the 2022 SARPD Budget in the amount of \$9,651,312.00 as presented to and approved by the municipalities. All voted aye. Motion carried unanimously.

Contracted Services.

Motion made by Ms. Kochanski, seconded by Mr. Bond, to award the 2022 Car Wash Contract to Shinetime Auto Wash and Sparkle Car Wash based upon identical bids of \$2.00 Exterior Car Wash and \$6.00 Exterior/Interior Cleaning; and both bidders agreeing to share the contract. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Mr. Bond, to award the 2022 Generator Maintenance Contract to Critical Systems for \$800.00. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to extend the 2021 HVAC Maintenance Contract to R.J. Groner at the same rate as the first year (\$2,595.00 for two maintenance visits, Straight Rate \$80/hour, Overtime Rate \$120/hour). All voted aye. Motion carried unanimously.

Motion made by Ms. Wolbert, seconded by Mr. Eppley, to award the 2022 Lawn Care Contract to Simplex Property Services for Cut Grass \$95.00 include trimming around building & removing clippings with mowing, Trim Drainage Ditch \$45.00, Weed control \$45.00, Spring Cleanup \$300.00, Fall Cleanup, Leaf Removal \$425.00. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to award the 2022 Oil Change Contract to Valvoline Instant Oil Change for \$32.99 per Oil Change & Related Services, up to 7 quarts. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Ms. Quinn, to award the 2022 Plowing/Snow Removal Contract to Simplex Property Services for Plow up to 4" per occurrence \$375, up to 8" \$575, up to 12" \$875, up to 4" thereafter \$220, salt and cinder driveways and lots \$195, salt sidewalks \$100, and contingent upon signing the snow specs agreement and posting the required \$2,000 bond. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to award the 2022 Uniform Cleaning to Brite Cleaners for \$1.50 per shirt, \$2.25 per pant. All voted aye. Motion carried unanimously.

Motion made by Ms. Wolbert, seconded by Mr. Eppley, to award the 2022 Auto Body Repair and Painting Contract to Jim Weiss Auto Body at for \$37.00 per hour for frame work, \$34.00 hour for body work, and \$17.00 hour for refinishing, paint & preparation with the option to extend for a second year at the same rate. All voted aye. Motion carried unanimously.

Chief Lyon reported that no bids were received on the Motorcycle Maintenance Contract. She reported the contract is not currently needed as the motorcycles are out of warranty, the normal costs to the bikes are well below required procurement costs for contracts and Jiffy Lube could be utilized for oil changes.

TREASURER'S REPORT

Motion by Ms. Wolbert, seconded by Ms. Quinn to accept the unaudited Treasurer's Reports as submitted. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH NOVEMBER 10, 2021

Motion by Ms. Wolbert, seconded by Ms. Kochanski to accept and pay the bills payable through November 10, 2021. Discussion on a bill payable to Spotts Brothers for a roof repair. Chief Lyon reported that the bill was in reference to a leak involving the parapet walls and not covered under the roof replacement warranty. All voted aye. Motion carried unanimously.

NEW BUSINESS

Commission Terms Expiring

Chief Lyon reported that correspondence was sent to the municipalities for the Commission terms of Daryl Eppley, Sonia Wolbert, and Tarah Probst expiring on 1/1/2022.

Approval of Accrued Benefits- Amber Welsh.

Motion made by Ms. Wolbert, seconded by Ms. Kochanski, to approve payment of the audited accrued benefits of 29.53 hours of comp time in the total amount of \$1,001.82 as per the CBA, for Amber Welsh to be paid out of the PLIGIT undesignated funds. All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – NON-AGENDA ITEMS

Ms. Probst spoke about the Veterans Day Parade in Stroudsburg and issues with persons driving trucks displaying "F@#\$ Biden" flags attempting to join in the parade and driving behind the parade. Ms. Probst's reported that she was contacted by multiple persons in reference to the flags and signs being unacceptable behavior and upsetting people.

ADJOURNMENT

Motion by Ms. Wolbert, seconded by Mr. Bond to adjourn the meeting at 7:21 p.m. All voted aye. Motion carried unanimously.