

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF APRIL 12, 2023**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, April 12, 2023, in the Stroud Area Regional Police Meeting Room. Commission members in attendance were: Armand Martinelli, Mary Pat Quinn, Daryl Eppley, Joanne Kochanski, Brian Bond, and Victor Brozusky. Commission member Rick Staples attended via Zoom. Absent were Rod Baechtold and Erica McCabe. Also in attendance were: Chief Jennifer Lyon, Tracie Kresge, and Solicitor John Prevoznik.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

CALL TO ORDER

Mr. Martinelli called the April 12, 2023 regular meeting of the Stroud Area Regional Police Commission to order at 7:07 p.m. and called roll.

SPECIAL NOTE

Mr. Martinelli announced that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via Zoom from the initial announcement of the meeting until its end. The meeting Zoom link was posted on the SARPD's website where the public could join the Zoom meeting, interact, and ask questions in real time.

MINUTES OF MARCH 15, 2023 REGULAR COMMISSION MEETING

Motion by Mr. Eppley, seconded by Ms. Quinn to accept the Minutes of March 15, 2023 as submitted. All voted aye. Motion carried unanimously.

MINUTES OF MARCH 24, 2023 CONTINUED COMMISSION MEETING

Motion by Mr. Eppley, seconded by Mr. Bond to accept the Minutes of March 24, 2023 as submitted. Ms. Quinn abstained due to absence. Mr. Eppley then took roll, and the remaining members all voted aye. Motion carried.

CORRESPONDENCE

Chief Lyon reported the Department received a letter from PNC Bank stating the Washington Street Branch is going tellerless effective 4/14/23. Since tellerless does not work for the Departments banking needs, she reported the Department will now be utilizing the North 9th Street branch.

CHIEFS REPORT

Grant

Chief Lyon reported she is continuing to work with PCCD on the budgetary issues and updating the quotes to get the final approval.

Tyler RMS Project

Chief Lyon reported that the Department is still moving forward with the implementation of the new RMS. She stated that the DSS, which is the backend reporting, was installed the week ending 4/7/2023, but it is still being setup. She is still planning on having the monthly reports for the May 10, 2023 meeting, provided we get the DSS all worked out.

Citations

The Chief also wanted to let the commission know that printed citations are currently on back order, and we are borrowing from other departments, and they have been borrowing from us. We are still planning on migrating to e-citations by the end of the year with our new RMS.

Body Cameras

Chief Lyon report that the Body Cams are still scheduled to go live in May and be out and deployed on Officers by the end of July, with the training requirements.

CJIS Audit

Chief Lyon reported that the Department had the annual CJIS audit, and we passed with a few minor technical issues due to missing forms. Chief reported this is another area where our new RMS system will alleviate these types of issues due to the records all being stored electronically and not paper copy.

Update on the Rideout family

The Chief reported that she met with the Rideout family for over an hour at their house in reference to the concerns they raised at the last Commission meeting in reference to an ambulance call. During her meeting they thanked the Commission for how everything was handled at the meeting last month.

DEPARTMENT REPORT FOR THE MONTH OF FEBRUARY 2023

Motion made by Mr. Brozusky, seconded by Ms. Kochanski, to table the March 2023 monthly report due to not being able to obtain accurate data due to the implementation of the new RMS system. All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

No report.

Personnel

No report.

Safety

Annual safety walk around the Department Headquarters was conducted and only a few minor items were discovered which need to be addressed. Detective windows will need to be re-caulked at some date in the future. We also need some topsoil to fix the grade away from the building. Mr. Staples made arrangements to get topsoil for free and will coordinate with Corporal Palmer.

Police Pension Board

No report.

Non-Uniform Pension Board

No report.

Budget/Finance

No report.

Negotiation Committee

No report.

SARPD Foundation

No report.

Solicitor

No report.

OLD BUSINESS

Statement of Financial Interest forms are due by May 1, 2023.

TREASURER'S REPORT

Motion by Ms. Kochanski, seconded by Mr. Brozusky to accept the unaudited Treasurer's Report as submitted. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH APRIL 12, 2023

Chief brought to the Commission's attention that due to no one contacting us about our electric supplier contract expiring, we received a bill from PP&L for \$15,000. She stated the Department is currently working to procure a new contract.

Motion by Mr. Brozusky, seconded by Ms. Kochanski to accept and pay the bills payable through April 12, 2023. All voted aye. Motion carried unanimously.

NEW BUSINESS

Disposal of SARPd property

Motion made by Ms. Kochanski, seconded by Mr. Staples to dispose of 9 AED's owned by the SARPd as per policy, a copy of property list shall be attached to the minutes. All voted aye. Motion carried unanimously.

Rescind Previous Patrol Vehicle Purchase Motion

Motion made by Mr. Bond, seconded by Mr. Staples to rescind previous motion made on 2/09/22 for one (1) patrol ready 2022 Ford Interceptor from Ray Price Ford at a cost not to exceed \$65,000.00 due to the order being cancelled by the dealer. Mr. Brozusky abstained due to not being on the Commission when original motion was approved. All others voted aye. Motion carried.

Purchase of Four (4) new Patrol Vehicles

Motion made by Ms. Kochanski, seconded by, to purchase three (3) patrol ready 2023 Ford Interceptors from New Holland Ford (Co-stars) at a cost not to exceed \$66,000.00 per vehicle and as per the budgeted line items. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Mr. Staples, to purchase one (1) patrol ready 2023 Ford F-150 Pickup Truck from New Holland Ford (Co-stars) at a cost not to exceed \$70,000.00 and as per the budgeted line items. All voted aye. Motion carried unanimously.

Part-Time Police Secretary

Motion made by Mr. Staples, seconded by Mr. Brozusky, to authorize the Chief to hire a part-time police secretary as per the employee manual, at the hourly rate of \$17.00 hr. to provide additional administrative support as needed. All voted aye. Motion carried unanimously.

Executive Session

Motion made by Mr. Brozusky, and seconded by Ms. Quinn to adjourn to executive session at 7:30 P.M. All voted aye, Motion carried unanimously.

Motion made by Ms. Kochanski, and seconded by Mr. Brozusky to end executive session at 7:43 P.M. All voted aye. Motion carried unanimously.

Mr. Prevoznik reported that the Executive session began at 7:30 p.m. and ended at 7:43 p.m., the purpose of which was to discuss security and contract negotiations. All members of the Commission were present except for Ms. McCabe and Mr. Baechtold. Mr. Staples attended via zoom. Also in attendance were Chief Lyon, Tracie Kresge and Solicitor John Prevoznik. No decisions were made.

CTL Managed Services

Motion made by Ms. Kochanski, seconded by Ms. Quinn to enter the contract, as written, with Computing Technologies LLC for managed IT services in the total amount of \$83,048 (\$16,400 for onboarding and \$66,648 for 24/7/365 complete managed services) with an option to procure additional insurance satisfactory to the Chair and Co-Chair, in consultation with Solicitor Prevoznik and our insurance carrier, in an amount not to exceed \$10,000. All voted aye. Motion carried unanimously.

ADJOURNMENT

Motion by Mr. Brozusky, seconded by Ms. Kochanski to adjourn the meeting at 7:46 p.m. All voted aye. Motion carried unanimously.