

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF MAY 12, 2021**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, May 12, 2021, at 7:00 p.m. in the Stroud Area Regional Police Meeting Room. Commission members in attendance were: Armand Martinelli, Daryl Eppley, Mary Pat Quinn, Sonia Wolbert, Brian Bond and Rod Baechtold. Also in attendance was Chief Jennifer Lyon, Captain Paul Gasper, and Solicitor John Prevostnik. Three members attended via zoom: Rick Staples, Joanne Kochanski and Tara Probst.

SPECIAL NOTE

Mr. Martinelli announced that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via ZOOM from the initial announcement of the meeting until its end. The meeting zoom link was posted on the SARPD's website where the public could join the zoom meeting, interact, and ask questions in real time.

CALL TO ORDER

Mr. Martinelli called the May 12, 2021 regular meeting of the Stroud Area Regional Police Commission to order at 7:02 p.m. and Mr. Eppley called roll.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

EXECUTIVE SESSION

Solicitor Prevostnik reported that executive session was held as advertised prior to the meeting which began at 6:47 p.m. and ended at 7:02 p.m. Discussed were three litigation matters: 1) a notice of claim was presented; 2) two pending investigations involving the Pennsylvania Human Relations Commission. Also discussed was a personnel matter. No decisions were made.

MINUTES OF APRIL 14, 2021 COMMISSION MEETING

Motion by Ms. Wolbert, seconded by Mr. Eppley to accept the April 14, 2021 Commission Meeting Minutes. All voted aye. Motion carried.

PUBLIC COMMENTS – AGENDA ITEMS

None.

CORRESPONDENCE

Chief Lyon reported that correspondence was received from the DOJ wherein the DOJ stated that the replacement of the fire alarm system at HQ was considered a permissible law enforcement equipment expenditure pursuant to the Guide to Equitable Sharing.

DEPARTMENT REPORT FOR THE MONTH OF APRIL 2021

Motion by Ms. Quinn, seconded by Ms. Wolbert to accept the Department Report for April 2021 as submitted. All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

No meeting.

Personnel

Mr. Eppley reported the committee met and reviewed the Chief performance evaluation. The committee then requested the Chief to self-evaluate and will be meeting with her next Thursday. Mr. Martinelli questioned why the Chief was being asked to self-evaluate as this was not past practice and he felt that this should be a commission decision. A discussion was held by the Commission regarding the request for a self-evaluation.

After discussion, a motion was made by Ms. Wolbert, seconded by Mr. Eppley to ratify the Chief performing a self-evaluation as part of her evaluation process. Mr. Eppley and Ms. Wolbert voted aye. Mr. Staples, Mr. Martinelli, Ms. Kochanski, Ms. Probst, Mr. Baechtold, Mr. Bond, and Ms. Quinn voted nay. Motion failed.

Safety

Mr. Staples reported the safety committee met. He stated that in the last month there have been no motor vehicle accidents involving departmental vehicles and no officers have been injured. Next safety meeting scheduled for June 8, 2021.

Police Pension Board

Mr. Staples reports the quarterly meeting is scheduled for May 24, 2021.

Non-Uniform Pension Board

No meeting.

Budget/Finance

No meeting.

Negotiation Committee

Mr. Eppley reported that the Negotiations Committee had met with the Union last Thursday, May 6, 2021, and presented the Union with a proposal. The committee expects to hear back from the Union and set up another meeting.

SARPC Foundation

No meeting.

Solicitor

Mr. Prevoznik reported all of the solicitor's issues were discussed in executive session.

OLD BUSINESS

None.

TREASURER'S REPORT

Motion by Ms. Kochanski, seconded by Ms. Wolbert to accept the unaudited Treasurer's Reports as submitted. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH MAY 12, 2021

After discussion, motion by Ms. Wolbert, seconded by Mr. Bond to accept and pay the bills payable through May 12, 2021 as submitted via email, plus a payment to PowerDMS for the department's annual document management software bill in the amount of \$4,428.00. All voted aye. Motion carried unanimously.

NEW BUSINESS

GASB 68 Report

After discussion. Motion made by Ms. Wolbert seconded by Mr. Baechtold to accept the GASB 68 accounting valuation report on the police pension plan as of December 31, 2020 and as prepared by Foster & Foster. All voted aye. Motion carried unanimously.

5-Year DROP

Motion made by Mr. Bond seconded by Ms. Wolbert to authorize an actuarial study on the pension effect, if any, of increasing the DROP plan from three to 5 years by Foster & Foster/ Conrad Siegel at a cost not to exceed \$3000. All voted aye. Motion carried unanimously.

Resignation of Officer Taylor.

Motion made by Ms. Probst, seconded by Mr. Staples to ratify the Chief's acceptance of Officer Jerome Taylor's resignation from the SARPD effective April 18, 2021. All voted aye. Motion carried unanimously.

Approval of Accrued Benefits- Jerome Taylor

Motion made by Mr. Baechtold, seconded by Mr. Bond to table the approval of accrued benefits for Jerome Taylor until the end of the meeting. All voted aye. Motion carried unanimously.

Approval of Accrued Benefits- Matt Derenick

Motion made by Ms. Wolbert, seconded by Mr. Baechtold, to approve payment of the audited accrued benefits (8hrs vacation= \$236.52, 53hrs sick time at 50%= \$783.46, 3.66 comp hrs = 108.21) as per the CBA, for Matt Derenick in the total amount of \$1,128.19 to be paid out of the PLIGIT undesignated funds. All voted aye. Motion carried unanimously. **NOTE:** The computer hosting the Zoom portion of the meeting had a battery failure during the reading of this motion. The meeting was stopped and no discussions or decisions were made by the Commission until the Zoom meeting connection was reestablished, at which time the motion was reread and voted upon.

MPOETC changes for 2022

Chief Lyon discussed changes to the MPOETC mandatory training requirements for 2022. She stated the Department will need to train a defensive tactics trainer to assist the Department in satisfying the new MPOETC in a cost-effective manner. Chief Lyon reported the administration is also monitoring other pending potential changes in the law and training relating to police work.

2020 SARP Audit.

Chief Lyon reported that the 2020 SARP Audit report is ongoing and should be ready for Commission action at the June meeting.

PUBLIC COMMENTS – NON-AGENDA ITEMS

No comments.

EXECUTIVE SESSION

Motion by Mr. Baechtold, seconded by Ms. Wolbert to adjourn into Executive Session at 7:31 PM. All voted aye. Motion carried unanimously.

Motion made by Ms. Wolbert, seconded by Mr. Baechtold to reconvene into Regular Session at 7:36PM. All voted aye. Motion carried unanimously.

Mr. Prevoznik reported that a personnel matter was discussed and how that matter relates to the CBA. No decisions were made.

Approval of Accrued Benefits- Jerome Taylor

Motion made by Ms. Wolbert, seconded by Mr. Baechtold to approve payment of the audited accrued benefits (16hrs personal time= \$598.22, 120hrs vacation= \$4,486.62, 172.25 hrs sick time at 50%= \$3,220.08) as per the CBA, for Jerome Taylor in the total amount of \$8,304.92 to be paid out of the PLIGIT undesignated funds. All voted aye. Motion carried unanimously.

ADJOURNMENT

Motion by Ms. Wolbert, seconded by Ms. Quinn to adjourn the meeting at 7:39 p.m. All voted aye. Motion carried unanimously.