

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF OCTOBER 12, 2022**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, October 12, 2022, at 7:00 p.m., in the Stroud Area Regional Police Meeting Room. Commission members in attendance were: Armand Martinelli, Daryl Eppley, Joanne Kochanski, Brian Bond, Mary Pat Quinn, and Rod Baechtold. Absent was Tarah Probst. Also in attendance were: Chief Jennifer Lyon, Captain Scott Raymond, Tracie Kresge, and Solicitor John Prevoznik. Commission member Rick Staples attended via Zoom.

SPECIAL NOTE

Mr. Martinelli announced that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via Zoom from the initial announcement of the meeting until its end. The meeting Zoom link was posted on the SARPD's website where the public could join the Zoom meeting, interact, and ask questions in real time.

CALL TO ORDER

Mr. Martinelli called the October 12, 2022, regular meeting of the Stroud Area Regional Police Commission to order at 7:00 p.m. and Mr. Eppley called roll.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

EXECUTIVE SESSION

Solicitor Prevoznik reported that an Executive Session was held prior to the meeting. The Executive Session began at 6:35 p.m. and ended at 7:10 p.m. Members of the Commission present were Mr. Martinelli, Mr. Eppley, Ms. Kochanski, and Ms. Quinn, Mr. Baechtold, and Mr. Bond. Mr. Staples attended via zoom. Ms. Wolbert and Ms. Probst were absent. Chief Lyon was also present. Discussed were security and personnel issues. The Chief left at 6:54 p.m. and another personnel issue was discussed. At 6:58 the Executive Session was adjourned. No decisions were made.

MINUTES OF SEPTEMBER 14, 2022, COMMISSION MEETING

Motion made by Ms. Kochanski, seconded by Ms. Quinn to accept the September 14, 2022 Commission Meeting Minutes. All voted aye. Mr. Baechtold abstained based on his absence from the last meeting. Motion carried. Ms. Quinn noted that Captain Raymond was omitted from the attendance list and should be added.

MINUTES OF OCTOBER 4, 2022, SPECIAL COMMISSION MEETING

Motion made by Ms. Quinn, seconded by Ms. Kochanski to accept the October 4, 2022 Special Commission Meeting Minutes. All voted aye. Ms. Wolbert abstained due to her absence from the meeting. Motion carried.

RATIFY HIRING OF ROBERT FARRIS

Motion made by Ms. Wolbert, seconded by Ms. Kochanski, to ratify the hiring of new Officer Robert Farris to the SARPD retroactive to his starting date of 9/19/22. All voted aye. Mr. Martinelli abstained because of being a distant relative to Robert Farris. Motion carried.

OATH OF OFFICE – ROBERT FARRIS

Mr. Martinelli administered the Oath of Office to Officer Robert Farris. Chief Lyon issued him his badge.

PUBLIC COMMENTS – AGENDA ITEMS

None.

CORRESPONDENCE

None.

CHIEF'S REPORT

Hiring Update

The Chief reported the Department received 21 applications for the written hiring test which testing occurs on October 13, 2022. One applicant has withdrawn.

Current Projects

The Chief reported on the status of projects on which she is currently working, as follows: Dales' depositions still ongoing; ESU homecoming and QOL issues; Local Law Enforcement Grant application due 10/13/22; 2023 budget is finalized waiting approval; new Tyler RMS system (scheduled to go live January 2023); policy updates; new policies; data security incident items; the annual report; and hiring. The Chief noted that these projects are in addition to her regular duties of administering the Department.

Municipalities Meeting with the Chief and Staff

Chief reported she has not scheduled the next meeting with municipalities due to time constraints but will get that scheduled as soon as possible.

DEPARTMENT REPORT FOR THE MONTH OF SEPTEMBER 2022

Motion made by Ms. Wolbert, seconded by Ms. Quinn to accept the September 2022 monthly report as submitted. All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

No meeting.

Personnel

No meeting.

Safety

Mr. Staples reported the safety committee met October 11, 2022 for their annual Workplace Safety training, as required to receive the HANDS 5% discount on workman's comp insurance.

Police Pension Board

Mr. Staples reported that the Police Pension Board had their 2nd Quarter meeting, and that the fund value dropped between 22% – 23%. Mr. Staples also mentioned that for the period of July 2021 - June 2022 the distributions are exceeding the contributions. Ms. Wolbert inquired as to who is currently managing the pension fund. Mr. Staples replied that it is PFM. Mr. Eppley asked if there is an investment policy or if there is a document that specifies what percentage of funds that go to various allocations. Mr. Staples was not aware of such a policy or document. Mr. Staples offered to send the 2nd Quarter allocation report to the Chief or Ms. Kresge to distribute to the Commission.

Mr. Martinelli summarized by asking anyone that has a question for PFM, to please send their question to Mr. Staples and he will ask PFM and report back to the Commission.

Non-Uniform Pension Board

No meeting.

Budget/Finance

Mr. Eppley reported that they met several more times, and the draft budget has been distributed for review.

Motion for budget approval moved to the end of the meeting.

Negotiation Committee

No meeting.

SARPC Foundation

No meeting.

Solicitor

Motion made by Ms. Wolbert, and seconded by Ms. Kochanski, for the solicitor to work with the Chief to develop a timeline for Breach Counsel regarding implementation of SOWs. All voted aye. Motion carried unanimously.

OLD BUSINESS

Ratify advertising of special meeting

Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to ratify the special meeting called by the Chair on 10/4/22 for the purpose of discussing computer security and pending contracts related thereto and to conduct any other business that comes before the Commission. All voted Aye. Motion carried unanimously.

TREASURER'S REPORT

Motion by Ms. Wolbert, seconded by Ms. Kochanski to accept the unaudited Treasurer's Reports as submitted. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH October 12, 2022

After discussion, motion by Ms. Wolbert, seconded by Ms. Kochanski to accept and pay the bills payable through October 12, 2022, as submitted. All voted aye. Motion carried unanimously.

NEW BUSINESS

Highway Safety Network Grant

Motion made by Ms. Wolbert, seconded by Mr. Bond to approve the Chief to sign a two-year agreement with the Highway Safety Network for the Northumberland Regional Police Traffic Services Grant in order to receive funding from the PA Department of Transportation to carry out enforcement, public awareness and education contingent upon approval by the solicitor. All voted aye. Motion carried unanimously.

Windowsill Repair

Motion made by Ms. Wolbert, seconded by Ms. Kochanski to authorize J.R. Drywall & Steel Framing Inc. to repair the windowsill and remove and replace drywall in the detective unit due to the window seal leak in an amount not to exceed \$1,900.00. All voted aye. Motion carried unanimously.

Heart and Lung Board Proceeding

Motion made by Mr. Bond and seconded by Mr. Staples to commence a Heart and Lung proceeding for an employee and to order an Independent Medical Exam. All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – NON-AGENDA ITEMS

None.

SARPD 2023 Budget

After discussion, Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to table the 2023 SARPD Budget and continue the meeting to October 20, 2022 at 5:15 p.m. Notice of the continued meeting shall be posted on the doors of the meeting room and HQ as well as the Department's website. All voted aye. Motion carried unanimously.