

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION  
REGULAR MEETING OF MAY 13, 2020**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, May 13, 2020, at 7:00 p.m. with 5 members present and 3 members attending via Zoom virtual conference. Commission members in attendance at the SARPD Meeting Room: Sonia Wolbert, Armand Martinelli, Joanne Kochanski, Rod Baechtold, Rick Staples, and Tarah Probst. Commission members in attendance via Zoom: Daryl Eppley, Mary Pat Quinn, and Rick Staples. Brian Bond was absent. Also in attendance at the SARPD Meeting Room: Chief Jennifer Lyon and Solicitor John Prevoznik. Captain Paul Gasper participated via Zoom.

**SPECIAL NOTE**

Mr. Martinelli stated that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via ZOOM from the initial announcement of the meeting until its end. The meeting was also streamed live on the SARPD's Facebook page where the public could interact and ask questions in real time.

**CALL TO ORDER**

Mr. Martinelli called the May 13, 2020 regular meeting of the Stroud Area Regional Police Commission to order at 7:00 p.m. and Mr. Eppley called roll.

**PLEDGE OF ALLEGIANCE**

Mr. Martinelli led the Pledge of Allegiance.

**EXECUTIVE SESSION**

Mr. Prevoznik reported that Collective Bargaining Agreement issues were discussed, and no decisions were made.

**MINUTES OF April 22, 2020 COMMISSION MEETING**

Motion by Ms. Kochanski, seconded by Ms. Wolbert to accept the April 22, 2020 Commission Meeting Minutes corrected to include "All voted aye. Motion carried unanimously." to the motion listed under correspondence. All voted aye. Motion carried unanimously.

**PUBLIC COMMENTS – AGENDA ITEMS**

None.

**CORRESPONDENCE**

None.

**DEPARTMENT REPORT FOR THE MONTH OF APRIL 2020**

Motion by Ms. Wolbert, seconded by Ms. Probst to accept the Department Report for April 2020 as submitted. All voted aye. Motion carried unanimously.

**COMMITTEE REPORTS**

**Operations Committee**

No Meeting.

**Personnel**

No Meeting.

**Safety**

No Meeting.

**Police Pension Board**

Mr. Staples reported that there was a Pension Board meeting and they had their quarterly meeting with PFM. The pension board approved the payment of Phillips LLC to be paid by the pension plan.

Motion by Mr. Eppley, seconded by Ms. Kochanski to accept the pension board's recommendation to pay J.S. Phillips LLC in the amount of \$1242.50 out of pension plan funds. All voted aye. Motion carried unanimously.

**Non-Uniform Pension Board**

No Meeting.

**Capital Improvement Committee**

No Meeting.

**Budget/Finance**

No Meeting.

**Negotiations Committee**

Mr. Eppley reported that the Negotiations Committee met three times since the last Commission meeting in preparation for negotiations with the union.

**SARPC Foundation**

No Meeting.

**OLD BUSINESS**

**Extensions of COVID-19 Declaration of Disaster Emergency and Policies.**

Motion made by Ms. Kochanski, seconded by Mr. Baechtold, to extend the SARPC Declaration of Disaster Emergency effective March 27, 2020 to the shorter of July 8<sup>th</sup>, 2020 at 2100hrs or until the Commission takes further action. All voted aye. Motion carried unanimously.

Motion made by Ms. Wolbert, seconded by Ms. Kochanski, to extend the SARPC Teleworking Policy effective March 27, 2020 to the shorter of July 8<sup>th</sup>, 2020 at 2100hrs or until the Commission takes further action. All voted aye. Motion carried unanimously.

Motion made by Ms. Wolbert, seconded by Ms. Kochanski, to extend the SARPC COVID-19 Personnel Use Policy effective March 27, 2020 to the shorter of July 8<sup>th</sup> 2020 at 2100hrs or until the Commission takes further action. All voted aye. Motion carried unanimously.

**Update on Executive Administrative Assistant Search.**

Chief Lyon reported that the first round of interviews were conducted. The Chief further reported that she narrowed down the list of candidates to the top three and she would be scheduling a meeting with the Personnel Committee next week to discuss.

**TREASURER'S REPORT**

Motion by Ms. Wolbert, seconded by Ms. Kochanski to accept the unaudited Treasurer's Reports for March 2020. All voted aye. Motion carried unanimously.

**BILLS PAYABLE THROUGH MAY 13, 2020**

Motion by Ms. Wolbert, seconded by Ms. Kochanski to pay the bills payable through May 13, 2020 as submitted. All voted aye. Motion carried unanimously.

**NEW BUSINESS**

**2019 Audit Report**

Chief Lyon reported that she has provided the auditor with all the requested information and that she anticipated him providing the completed 2019 Audit report to her next week. The 2019 audit should be ready to be presented to the Commission at the June meeting.

**PUBLIC COMMENTS – NON-AGENDA ITEMS**

None.

**ADJOURNMENT**

Motion by Ms. Wolbert, seconded by Ms. Kochanski to adjourn the meeting at 7:19 p.m.  
All voted aye. Motion carried unanimously.

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Mary Pat Quinn, Secretary