

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION  
REGULAR MEETING OF NOVEMBER 10, 2020**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, November 10, 2020, at 7:00 p.m. via Zoom virtual conference. Commission members in attendance via Zoom were: Armand Martinelli, Mary Pat Quinn, Daryl Eppley, Joanne Kochanski, Tarah Probst, and Rick Staples. Absent were Brian Bond, Sonia Wolbert, and Rod Baechtold. Also in attendance were: Chief Jennifer Lyon and Solicitor John Prevoznik.

**SPECIAL NOTE**

Mr. Martinelli announced that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via ZOOM from the initial announcement of the meeting until its end. The meeting zoom link was also posted on the SARPD's Facebook Page where the public could join the zoom meeting interact and ask questions in real time. Due to technical difficulties the meeting was not able to be live streamed on the SARPD's Facebook page.

**CALL TO ORDER**

Mr. Martinelli called the November 10, 2020 regular meeting of the Stroud Area Regional Police Commission to order at 7:09 p.m. and called roll. Technical problems, regarding public on-line access to the meeting, delayed the start of the meeting until 7:09 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Martinelli led the Pledge of Allegiance.

**EXECUTIVE SESSION**

Mr. Prevoznik reported that executive session was held as advertised prior to the meeting which began at 6:45 p.m. and ended at 7:00 p.m. Discussed were two personnel matters and updates to labor negotiations meetings. Ms. Probst joined the executive session at 6:57 due to a conflict of interest. No decisions were made.

**MINUTES OF OCTOBER 14, 2020 COMMISSION MEETING**

Motion by Ms. Quinn, seconded by Mr. Eppley to accept the October 14, 2020 Commission Meeting Minutes. All voted aye, Mr. Martinelli abstained. Motion carried.

**PUBLIC COMMENTS – AGENDA ITEMS**

None.

**CORRESPONDENCE**

Mr. Martinelli reported that the department received approval letters from all three municipalities for the 2021 SARPD budget.

**DEPARTMENT REPORT FOR THE MONTH OF OCTOBER 2020**

Motion by Ms. Quinn, seconded by Ms. Kochanski to accept the Department Report for October 2020 as submitted. All voted aye. Motion carried unanimously.

**COMMITTEE REPORTS**

**Operations Committee**

No meeting. Policies being worked on are currently under legal review before being presented to the Operations Committee and Commission for final approval.

**Personnel**

No meeting.

**Safety**

No meeting.

**Police Pension Board**

No meeting. Mr. Staples reported that the quarterly pension meeting is scheduled for 11/20/2020.

### **Non-Uniform Pension Board**

No meeting.

### **Capital Improvement Committee**

No meeting.

### **Budget/Finance**

No meeting.

### **Negotiation Committee**

Mr. Eppley reported that the Negotiation Committee had a meeting on October 15<sup>th</sup> and October 29<sup>th</sup>, 2020 to prepare for negotiations. The Committee will be meeting with the SARPD Association on November 19<sup>th</sup>. The union agreed to an extension beyond December 31<sup>st</sup>. He believes that progress is still being made and hopes that it will continue at the next meeting. Discussion on when the agreed arbitration hearing date will be. Mr. Eppley stated that he will follow up on that.

### **SARPC Foundation**

Ms. Kochanski reported that she is working with Tracie Kresge on getting all the foundation financial information into a QuickBooks program.

### **Solicitor**

No report.

## **OLD BUSINESS**

### **2021 SARPD Budget**

Motion made by Ms. Quinn, seconded by Mr. Staples to approve the 2021 SARPD Budget in the amount of \$9,346,089.00 as presented to and approved by the municipalities. All voted aye. Motion carried unanimously.

### **Contracted Services**

Motion made by Ms. Quinn, seconded by Mr. Eppley to award the 2021 Car Wash Contract to Contract to Shinetime Auto Wash and Sparkle Car Wash based upon identical bids of \$2.00 Exterior Car Wash and \$6.00 Exterior/Interior Cleaning; and both bidders agreeing to share the contract. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Ms. Quinn to award the 2021 Generator Maintenance Contract to Critical Systems for \$590.00. All voted aye. Motion carried unanimously.

Motion made by Ms. Quinn, seconded by Ms. Kochanski to award the 2021 HVAC Maintenance Contract to R.J. Groner for \$ 2595.00. Straight Rate \$80/hour, Overtime Rate \$120/hour, with the option to extend for a second year at the same rate. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Mr. Eppley to award the 2021 Lawn Care Contract to Simplex Property Services for Cut Grass \$95.00 include trimming around building & removing clippings with mowing, Trim Drainage Ditch \$45.00, Weed control \$45.00, Spring Cleanup \$300.00, Fall Cleanup, Leaf Removal \$425.00. All voted aye. Motion carried unanimously.

Motion made by Ms. Quinn, seconded by Mr. Staples to award the 2021 Motorcycle Maintenance Contract to Pocono Mt Harley Davidson for free PSI per vehicle, \$87.42 flat fee oil change, and \$89.00 per hour for mechanical work. All voted aye. Motion carried unanimously.

Motion made by Ms. Kochanski, seconded by Mr. Staples to award the 2021 Oil Change Contract to Valvoline Instant Oil Change for \$32.99 per Oil Change & Related Services, up to 7 quarts. All voted aye. Motion carried unanimously.

Motion made by Ms. Quinn, seconded by Mr. Staples to award the 2021 Plowing/Snow Removal Contract to E. Lord Services for Plow up to 4" per occurrence \$195, up to 8" \$210, up to 12" \$235, up to 4" thereafter \$195, salt

and cinder driveways and lots \$150, salt sidewalks \$125, hourly rate for use of loader w/operator \$190 and contingent upon signing the snow specs agreement and posting the required \$2000 bond (see attached). All voted aye. Motion carried unanimously.

Motion made by Ms. Quinn, seconded by Mr. Staples to award the 2021 Uniform Cleaning to Brite Cleaners for \$1.50 per shirt, \$2.25 per pant. All voted aye. Motion carried unanimously.

Motion made by Mr. Eppley, seconded by Ms. Quinn to extend the 2020 Auto Body Repair and Painting Contract with Jim Weiss Auto Body at the same rate as the first year (\$37.00 per hour for frame work, \$34.00 hour for body work, \$17.00 hour for refinishing, paint & preparation). All voted aye. Motion carried unanimously.

Motion made by Mr. Eppley, seconded by Ms. Kochanski to attach the bid sheet specs presented by the Chief to the meeting minutes. All voted aye. Motion carried unanimously.

#### **Hiring Update**

Chief Lyon reported that 34 applicants participated in the written hiring test held on 9/30/2020 and 16 passed. Those applicants proceeded onto the physical ability test held on 10/17/2020 and 7 applicants passed. The 7 applicants will proceed on to the oral interview phase of the hiring process.

#### **TREASURER'S REPORT**

Motion by Ms. Kochanski, seconded by Mr. Eppley to accept the unaudited Treasurer's Reports as submitted. All voted aye. Motion carried unanimously.

#### **BILLS PAYABLE THROUGH NOVEMBER 10, 2020**

Motion by Ms. Quinn, seconded by Mr. Eppley to accept and pay the bills payable through November 10, 2020 as submitted. All voted aye. Motion carried unanimously.

#### **NEW BUSINESS**

##### **Resignation of Corporal**

Motion made by Ms. Kochanski, seconded by Mr. Staples to ratify the Chief accepting Corporal Cohen's resignation from the position of Corporal to return to the position of Patrol Officer as of 11/9/2020. All voted aye. Motion carried unanimously.

##### **Disability Management Plan**

Motion made by Mr. Eppley, seconded by Ms. Kochanski to authorize the Chief to work with the solicitor and Labor Counsel to develop a disability management plan. All voted aye, Ms. Probst abstained. Motion carried unanimously.

#### **PUBLIC COMMENTS – NON-AGENDA ITEMS**

Ms. Probst reported speeding and noise problems as a result of loud car mufflers during unofficial "car club meets" on Main Street in Stroudsburg this past Sunday. She read a letter from a citizen also concerned about the issue. Stroudsburg resident, Ted Hoyt also spoke about the loud car mufflers and these "car club meets" producing an unreasonable amount of noise and disturbing the peace.

Chief Lyon reported that the department was aware and responded to the problem on Sunday. She reported that two officers conducted foot patrol, they received 4 calls for service as a result and additionally made 10 traffic stops in which warnings and citations were issued. After further discussion, Chief Lyon stated that she would talk to the local District Justices about the noise issues and see if any other solutions to the problem were available.

#### **ADJOURNMENT**

Motion by Ms. Probst, seconded by Mr. Staples to adjourn the meeting at 7:41 p.m. All voted aye. Motion carried unanimously.