

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF JUNE 17, 2020**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, June 17, 2020, at 7:00 p.m. via Zoom virtual conference. Commission members in attendance via Zoom were: Sonia Wolbert, Mary Pat Quinn, Armand Martinelli, Daryl Eppley, Joanne Kochanski, Rick Staples, and Brian Bond. Rod Baechtold and Tarah Probst were absent. Also in attendance: Chief Jennifer Lyon, Captain Paul Gasper, Solicitor John Prevoznik and Auditor Carl Hogan.

SPECIAL NOTE

Mr. Martinelli stated that due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via ZOOM from the initial announcement of the meeting until its end. The meeting was also streamed live on the SARPD's Facebook page where the public could interact and ask questions in real time.

CALL TO ORDER

Mr. Martinelli called the June 17, 2020 regular meeting of the Stroud Area Regional Police Commission to order at 7:00 p.m. and Mr. Eppley called roll.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

EXECUTIVE SESSION

Mr. Prevoznik reported, that as advertised, executive session was held prior to the meeting which began at 6:30 P.M. and ended at 6:45 P.M. Discussed was a personnel matter reference new hiring and Collective Bargaining issues, no decisions were made.

2019 SARPD AUDIT REPORT- CARL HOGAN FROM BBD, LLP

The Commission members received a copy of the draft 2019 SARPD Audit report. The Departments Auditor, Carl Hogan from BBD, LLP, reviewed the 2019 Audit and answered questions.

Motion by Ms. Kochanski, seconded by Mr. Eppley to accept the 2019 Audit report as presented by Carl Hogan and forward to the three member municipalities and post on the SARPD website. All voted aye. Motion carried unanimously.

MINUTES OF May 13, 2020 COMMISSION MEETING

Motion by Ms. Quinn, seconded by Ms. Wolbert to accept the May 13, 2020 Commission Meeting Minutes. All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – AGENDA ITEMS

The Chief received an email asking for general information about the department. She reported that she was currently working on updating the website in which general information such as Budgets, meeting minutes, the SARPD audit and monthly reports would be available for the public to view.

CORRESPONDENCE

None

DEPARTMENT REPORT FOR THE MONTH OF MARCH 2020

Motion by Ms. Wolbert, seconded by Mr. Eppley to accept the Department Report for May 2020 as submitted. All voted aye. Motion carried unanimously.

Chief Lyon reported on the actions that were taken by her in consultation with Chairman Martinelli under the March 27th Emergency Declaration which were i) an alternative work schedule for patrol; ii) an alternative work schedule for Detectives; and iii) an alternative work schedule for administrative staff.

Motion by Mr. Eppley, seconded by Ms. Kochanski to ratify the actions taken by the Chief in consultation with the Chair for alternative patrol, Detective, and administrative personnel schedules. All voted aye. Motion carried unanimously.

Chief Lyon reported on the current civil unrest going on throughout the United States as a result of the death of George Floyd. She has reported her stance on the issue via the department Facebook page. Chief Lyon and Captain Gasper are closely monitoring the situation and currently looking at needed policy changes. She will be scheduling an operations committee meeting in the upcoming month to address these issues and update the Use of Force Policy.

COMMITTEE REPORTS

Operations Committee

No Meeting. Meeting in reference to policies to be scheduled in the next month.

Personnel

Mr. Eppley reported that a Personnel Committee meeting was held on June 4, 2020 in which they reviewed the three finalists for the Executive Administrative position and action will be taken on that later in the meeting.

Safety

No Meeting.

Police Pension Board

No Meeting.

Non-Uniform Pension Board

No Meeting.

Capital Improvement Committee

No Meeting.

Budget/Finance

No Meeting.

Negotiation Committee

Mr. Eppley reported that they had a meeting on June 4th in preparation for negotiations and will be meeting with the SARPD Association tomorrow morning.

SARPC Foundation

No Meeting.

Solicitor

No Report.

OLD BUSINESS

Executive Administrative Assistant Position

Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to approve the hiring of Tracie Kresge, to fill the full-time confidential Executive Administrative Assistant position, which is an exempt salaried position, as recommended by the Personnel Committee at the annual salary of \$70,000.00 and two weeks' vacation for the remainder 2020 and all other benefits as provided to the civilian personnel. All voted aye. Motion carried unanimously.

TREASURER'S REPORT

Motion by Ms. Wolbert, seconded by Mr. Eppley to accept the unaudited Treasurer's Reports as submitted. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH JUNE 17, 2020

Motion by Ms. Kochanski, seconded by Ms. Quinn to accept and pay the bills payable through June 17, 2020 as submitted. All voted aye. Motion carried unanimously.

NEW BUSINESS

Approval of Accrued Benefits- John Indermaur

Motion made by Mr. Eppley, seconded by Mr. Staples to approve payment of the audited accrued benefits (224 hrs. vacation- \$8,579.20, 1200 hrs. sick time at 50% - \$22,980.00, 32 hrs personal time- \$1,225.60 and .13 hrs. Comp time - \$4.98) as per the CBA, for John Indermaur in the total amount of \$32,789.78 to be paid out of the PLIGIT undesignated funds. All voted aye. Motion carried unanimously.

Transfer of Firearm Request- John Indermaur

Motion made by Mr. Staples, seconded by Ms. Kochanski, to transfer retired Patrol Officer John Indermaur's duty firearm, Glock Model 23, 40 Caliber, Serial #SFT050, to his name as requested. All voted aye. Motion carried unanimously.

Daniel Munch Drop Request

Motion made by Mr. Staples, seconded by Ms. Kochanski, to approve Daniel Munch entering into the DROP on 8/01/20 contingent upon him signing the DROP settlement agreement and Release of Claims contract and approval by the solicitor of documentation. All voted aye. Motion carried unanimously.

Certified Hiring List

Motion made by Mr. Staples, seconded by Mr. Eppley, to allow the current certified hiring list (certified on 6/12/19, recertified on 12/11/19 and expires on 6/10/20) to expire and decertify the hiring list as of 6/11/20 at 0001 hours. All voted aye. Motion carried unanimously.

2020 Hiring Process

Motion made by Mr. Staples, seconded by Ms. Kochanski, to begin the hiring process of Act 120 candidates only on 07/01/20. Hiring process to follow the hiring policy. All voted aye. Motion carried unanimously.

Car Camera and Computer Purchase

Motion made by Ms. Kochanski, seconded by Mr. Eppley, to purchase 2 unbudgeted DataLux Computers and 2 unbudgeted WatchGuard Car Cameras from P&D Emergency Services (costars) utilizing funds from the DEA Seizure Account for an amount not to exceed \$24,000.00. All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – NON-AGENDA ITEMS

Ms. Kochanski, on behalf of Ms. Probst, asked about enforcement of the current fireworks law. Chief Lyon reported that she has discussed this issue with Ms. Probst and residents need to call 911 to report any potential violations of fireworks when are occurring.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion by Ms. Wolbert, seconded by Ms. Kochanski to adjourn the meeting at 7:41 p.m. All voted aye. Motion carried unanimously.

Mary Pat Quinn, Secretary

