

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF SEPTEMBER 09, 2020**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, September 09, 2020, at 7:00 p.m. via Zoom virtual conference. Commission members in attendance via Zoom were: Mary Pat Quinn, Armand Martinelli, Daryl Eppley, Joanne Kochanski, Rick Staples, Brian Bond and Sonia Wolbert. Also in attendance: Chief Jennifer Lyon and Captain Paul Gasper. Solicitor John Prevoznik., Rod Baechtold and Tarah Probst were absent.

SPECIAL NOTE

Mr. Martinelli read the following prepared statement at the beginning of the meeting: Due to the COVID-19 pandemic and to meet the requirements established by the Office of Open Records for virtual meetings, this meeting was being audio and video recorded via ZOOM from the initial announcement of the meeting until its end. The meeting was also streamed live on the SARPd's Facebook page where the public could interact and ask questions in real time.

CALL TO ORDER

Mr. Martinelli called the September 09, 2020 regular meeting of the Stroud Area Regional Police Commission to order at 7:00 p.m. and Mr. Eppley called roll.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

MINUTES OF AUGUST 12, 2020 COMMISSION MEETING

Motion by MS. Quinn, seconded by Ms. Kochanski to accept the August 12, 2020 Commission Meeting Minutes. All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – AGENDA ITEMS

None

CORRESPONDENCE

None

DEPARTMENT REPORT FOR THE MONTH OF AUGUST 2020

Motion by Mr. Eppley, seconded by Ms. Quinn to accept the Department Report for August 2020 as submitted. All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

Mr. Martinelli reported that the policies are being worked on and going to legal review before final approval by the commission.

Personnel

No meeting.

Safety

No Meeting.

Police Pension Board

Mr. Staples reported that they had their quarterly pension meeting and that the balance in the plan has increased to almost where it was prior to the market dropping this year. He stated that the outlook for the rest of the year is currently positive however there are too many variables to accurately predict how the market will finish out the year.

Non-Uniform Pension Board

No Meeting.

Capital Improvement Committee

No Meeting.

Budget/Finance

Mr. Eppley reported that the committee had a meeting on 8/31/20 to review the 2021 draft budget and that it is still a work in progress. The next meeting is scheduled for 9/24/20 and the Chief is still waiting for final figures from several vendors. He anticipates having the 2021 Budget ready to present at the October Commission Meeting.

Negotiation Committee

Mr. Eppley reported that they had a meeting with union representatives on 9/02/20 in which they reviewed updated proposals from the union. They are scheduled to meet again next Thursday with more data available for the negotiations. A letter was sent out to union representatives today for a demand for Arbitration as per ACT 111 time requirements and will need to be ratified. Motion made by Ms. Kochanski, seconded by Ms. Wolbert, to ratify the sending of a demand for Arbitration letter pursuant to Act 111 time requirements. All voted aye. Motion carried unanimously.

SARPC Foundation

No Meeting.

Solicitor

No Report.

OLD BUSINESS

Stroudsburg Area School District-School Resource Officer (SRO) Addendum.

After discussion, motion made by Mr. Eppley, seconded by Mr. Bond, to approve the 5th Addendum of the SRO Agreement as presented, in which the payment terms for the 2020/2021 school year have been modified as a result of the COVID-19 Pandemic, a copy of which to be attached to minutes. All voted aye. Motion carried unanimously.

TREASURER'S REPORT

Motion by Mr. Eppley, seconded by Ms. Kochanski, to accept the unaudited Treasurer's Reports as submitted. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH SEPTEMBER 09, 2020

Motion by Mr. Bond, seconded by Ms. Quinn to accept and pay the bills payable through September 09, 2020 as submitted. All voted aye. Motion carried unanimously.

NEW BUSINESS

Disposal of SARPD Property.

Motion made by Ms. Kochanski, seconded by Mr. Eppley, to dispose of a 2006 Forest River Trailer, a 2006 speed trailer, 18 computer tablets, 8 computer monitors and 8 computer accessories as per SARPD policy and to be offered for sale on Municibid. List to be attached to minutes. All voted aye. Motion carried unanimously.

2021 Contracted Services.

Motion made by Mr. Staples, seconded by Ms. Quinn, to solicit bids for standard contracted series for 2021 (Car Wash, Oil changes, Lawn Care, Snow Plowing, Uniform Cleaning, Generator, HVAC and Motorcycle Maintenance) and request a one-year extension on Auto Body Services as authorized by existing contract. All voted aye. Motion carried unanimously.

ICMA-RC Coronavirus Aid, Relief and Economic Security Act (CARES ACT), Coronavirus Related Distribution (CRD).

After discussion, motion made by Mr. Eppley seconded by Mr. Staples, to authorize ICMA-RC plan participants who qualify and self-certify, the ability to take a CRD from their 457(b) accounts as required and authorized by CARES ACT contingent that the following conditions apply;

1. The department has no administrative responsibilities to oversee the withdrawal process and;
2. The Department has no liabilities to the plan or participants as a result of any withdrawals including responsibility for tax and estate planning advice and;
3. The Department through this authorization, does not change anything in the current plan and these authorization sunsets with the CARES ACT and;
4. The Department has no involvement in the process of the authorization of the CRD's or processing any requests.

All voted aye. Motion carried unanimously.

Fire alarm Inspection Fail.

Motion made by Mr. Bond, seconded by Mr. Staples, to authorize Johnson Controls (costars # 4400015469) to supply and replace 2 rubber facings on 3 inch Watts 909 black flow preventers in an amount not to exceed \$1700.00 in order to pass the Fire Protection Inspection. All voted aye. Motion carried unanimously.

Sidewalk in front of HQ repair.

Motion made by Ms. Kochanski, seconded by Ms. Quinn, to authorize Thomas J. Scotchlas to remove, repair and replace the damaged sidewalk area by the road in front of HQ in an amount not to exceed \$1200.00, and authorize the Department to apply for and pay for all costs to obtain all required permits from the Borough of East Stroudsburg. All voted aye. Motion carried unanimously.

2021 MMO.

Motion made by Mr. Eppley, seconded by Ms. Quinn, to adopt the 2021 MMO for the Non-Uniform Pension Plan in the amount of \$31,080.00. All voted aye. Motion carried unanimously.

Motion made by Mr. Bond, seconded by Ms. Kochanski, to adopt the 2021 MMO for the Police Pension Plan in the amount of \$1,040,583.00, subject for modification by further motion of the Commission. Worksheet attached to minutes. All voted aye. Motion carried unanimously.

Monroe County Control Center (MCCC) Tyler Report Management System (RMS) Project.

Chief Lyon reported on the MCCC's new proposal to allow police departments to opt into utilizing the Tyler RMS police package they have obtained. The cost would be to each municipality at a rate increase of \$1.00 per capita (.50 cent rate increase plus additional .50 cents to utilize the RMS) for 2021. She reported on costs and annual licensing fees if the department were to purchase the RMS separately. She is preparing her budget for 2021 and needs to know if she will need to include the costs of purchasing separately or if the municipalities will be opting into the MCCC proposal. She asked the municipalities if they could place this topic on their upcoming council agendas to be voted on.

PUBLIC COMMENTS – NON-AGENDA ITEMS

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion by Ms. Kochanski, seconded by Ms. Quinn to adjourn the meeting at 7:22 p.m. All voted aye. Motion carried unanimously.