

**MINUTES OF THE STROUD AREA REGIONAL POLICE COMMISSION
REGULAR MEETING OF MARCH 11, 2020**

The regular meeting of the Stroud Area Regional Police Commission was held on Wednesday, March 11, 2020, at 7:00 p.m., in the Stroud Area Regional Police Meeting Room. Commission members in attendance were: Sonia Wolbert, Mary Pat Quinn, Armand Martinelli, Daryl Eppley, Joanne Kochanski, and Rod Baechtold; Brian Bond, Rick Staples, and Tarah Probst were absent. Also in attendance: Chief Jennifer Lyon, Captain Paul Gasper, and Solicitor John Prevoznik.

CALL TO ORDER

Mr. Martinelli called the March 11, 2020 regular meeting of the Stroud Area Regional Police Commission to order at 7:00 p.m. and Mr. Eppley called roll.

PLEDGE OF ALLEGIANCE

Mr. Martinelli led the Pledge of Allegiance.

MINUTES OF February 12, 2020 COMMISSION MEETING

Motion by Ms. Kochanski, seconded by Ms. Quinn to accept the February 12, 2020 Commission Meeting Minutes correcting the secretary signature at the bottom of the minutes from Mr. Eppley to Ms. Quinn.

All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – AGENDA ITEMS

None.

CORRESPONDENCE

None.

DEPARTMENT REPORT FOR THE MONTH OF FEBRUARY 2020

Motion by Ms. Kochanski, seconded by Ms. Quinn to accept the Department Report for February 2020 as submitted.

All voted aye. Motion carried unanimously.

COMMITTEE REPORTS

Operations Committee

No Meeting.

Personnel

No Report.

Safety

No Meeting.

Police Pension Board

Solicitor Prevoznik spoke about an issue regarding taxability of police disability pensions. He stated several of the retiree disability pensions have been designed taxable and question has arisen regarding the appropriateness of that designation. Solicitor Prevoznik is working with a tax attorney from Campbell Durrant to try to resolve the issue.

Non-Uniform Pension Board

No Meeting.

Capital Improvement Committee

No Meeting.

Budget/Finance

No Meeting.

Negotiation Committee

No Meeting.

SARPC Foundation

No Meeting.

Solicitor

No Report.

OLD BUSINESS

STATEMENT OF FINANCIAL INTEREST

The Statements of Financial Interests are due by May 1, 2020.

TREASURER'S REPORT

After discussion, motion by Ms. Wolbert, seconded by Mr. Eppley to table the unaudited Treasurer's Reports for January and February until the April meeting in order for the Chief and SARPD Accountant to review and correct. All voted aye. Motion carried unanimously.

BILLS PAYABLE THROUGH FEBRUARY 12, 2020

Motion by Ms. Kochanski, seconded by Ms. Quinn to accept and pay the bills payable through March 11, 2020 as submitted.

All voted aye. Motion carried unanimously.

NEW BUSINESS

2020 Housing Authority Agreement

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to enter into a 2020 Agreement with the Housing Authority for up to \$25,000.00 of additional police services at a rate of \$75 per hour and receive a lump sum payment of \$4,500 upon the same terms and conditions as prior years.

All voted aye. Motion carried unanimously.

Audit Services with BBD, LLC for years 2020-2025

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to accept the Budget Committee's recommendation to accept the bid proposal provided by BBD, LLC for the 2020 Audit in the amount of \$9,000 and the right to exercise four one-year option periods as follows: 2021- \$9,500, 2022- \$9,500, 2023- \$9,750 and 2024- \$10,000 contingent upon acceptable professional services agreements being executed.

All voted aye. Motion carried unanimously.

Purchase of 2003 Ford E350 Motor Carrier Enforcement Van and 10 Haenni Wheel Load Portable Scales

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to purchase a 2003 Ford E350 Motor Carrier Enforcement Van containing 10 Haenni Wheel Load Portable Scales in the amount of \$7,500 from Middlesex Township PD for the SARPD Motor Carrier Safety Assistance Program (MCSAP).

All voted aye. Motion carried unanimously.

Kathy Lord Retirement

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to accept the letter from Kathy Lord to retire as of 3/20/2020 contingent upon her non-revocation of the signed Separation Agreement and General Release of Claims.

All voted aye. Motion carried unanimously.

Approval of Accrued Benefits- Kathy Lord

Motion made by Ms. Kochanski, seconded by Ms. Wolbert to approve payment of accrued benefits for Kathy Lord due upon her retirement, as follows: (Comp time: 176 hrs = \$4,952.75, Personal Time: 32 hrs = \$898.56, Vacation: 280 hrs = \$7,862.40 and sick time: 1000 hrs = \$28,080) in the amount of \$41,793.71 to be paid out of GASB funds at the first payroll after 3/20/20 and contingent upon her non-revocation of the signed Separation Agreement and General Release of Claims.

All voted aye. Motion carried unanimously.

Executive Administrative Assistant Position

Motion made by Ms. Wolbert, seconded by Mr. Eppley to advertise for the Executive Administrative Assistant position contingent upon finalization of job description by the Personnel Committee and solicitor with a salary range of \$60,000 - \$70,000 (based on experience and qualifications) plus medical, pension, and all other benefits afforded to the non-sworn employees.

All voted aye. Motion carried unanimously.

Motion made by Ms. Wolbert, seconded by Ms. Kochanski for the Chief to perform interviews of qualified candidates and to work with the Personnel Committee to prepare Chief's final recommendation to the Commission for the job position.

All voted aye. Motion carried unanimously.

PUBLIC COMMENTS – NON-AGENDA ITEMS

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion by Ms. Kochanski, seconded by Ms. Wolbert to adjourn the meeting at 7:15 p.m.

All voted aye. Motion carried unanimously.

Mary Pat Quinn, Secretary