



Stroud Area Regional Police Department

Financial Statements
Year Ended December 31, 2019



1835 Market Street, 3rd Floor
Philadelphia, PA 19103

215/567-7770 | bbdcpa.com

STROUD AREA REGIONAL POLICE DEPARTMENT

CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED	3
BASIC FINANCIAL STATEMENTS	
<i>Statement of Net Position (Deficit)</i>	11
<i>Statement of Activities</i>	12
<i>Balance Sheet – Governmental Fund</i>	13
<i>Reconciliation of Governmental Funds Balance Sheet to Net Position (Deficit) of Governmental Activities on the Statement of Net Position (Deficit)</i>	14
<i>Statement of Revenues, Expenditures and Change in Fund Balance – Governmental Fund</i>	15
<i>Reconciliation of Statement of Revenues, Expenditures and Change in Fund Balance of Governmental Fund to Change in Net Position (Deficit) of Governmental Activities on the Statement of Activities</i>	16
<i>Statement of Net Position – Fiduciary Funds</i>	17
<i>Statement of Changes in Net Position – Fiduciary Funds</i>	18
<i>Notes to Financial Statements</i>	19
REQUIRED SUPPLEMENTARY INFORMATION	
<i>Budgetary Comparison Schedule – General Fund</i>	35
<i>Schedules of Changes in Net Pension Liability</i>	41
<i>Schedule of Department Pension Contributions</i>	42
<i>Schedule of Changes in OPEB Liability</i>	43
COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS	
<i>Combining Statement of Net Position – Fiduciary Funds</i>	44
<i>Combining Statement of Changes in Net Position – Fiduciary Funds</i>	45
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	46



INDEPENDENT AUDITOR'S REPORT

**To the Police Commission
Stroud Area Regional Police Department
East Stroudsburg, Pennsylvania**

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of Stroud Area Regional Police Department, East Stroudsburg, Pennsylvania as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise Stroud Area Regional Police Department's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of Stroud Area Regional Police, East Stroudsburg, Pennsylvania as of December 31, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report on Summarized Comparative Information

We have previously audited the Stroud Area Regional Police Department's 2018 financial statements, and our report dated May 13, 2019 expressed unmodified opinions on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedule – General Fund, the schedules of changes in net pension liability and Department pension contributions and the schedule of changes in OPEB liability on pages 3 through 10 and pages 35 through 43 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Stroud Area Regional Police Department's basic financial statements. The combining and individual fund financial statements on pages 44 and 45 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 26, 2020, on our consideration of the Stroud Area Regional Police Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Stroud Area Regional Police Department's internal control over financial reporting and compliance.

BBD, LLP

**Philadelphia, Pennsylvania
May 26, 2020**

STROUD AREA REGIONAL POLICE DEPARTMENT

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

Management's discussion and analysis ("**MD&A**") of the Stroud Area Regional Police Department (the "**Department**") provides an overview of the Department's financial performance for 2019. Readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the Department's financial performance.

The Stroud Area Regional Police Department is a police department governed by the Stroud Area Regional Police Commission formed in 2000 under the authority of the Commonwealth of Pennsylvania Intergovernmental Cooperation Law for the purpose of providing police services to its present and future member municipalities. Current member municipalities include the Boroughs of East Stroudsburg and Stroudsburg and Stroud Township.

FINANCIAL HIGHLIGHTS

- At December 31, 2019, the liabilities and deferred inflows of resources exceeded assets and deferred outflows of resources of the Department resulting in a deficit in net position of \$3,355,648. During 2019, the Department's net position increased by \$434,585.
- The General Fund reported an increase in fund balance of \$152,040, bringing the cumulative balance to \$3,056,584 at the conclusion of the 2019 fiscal year.
- Member municipalities are billed monthly for their proportionate share of the adopted budget. Contributions from member municipalities for police protection services totaled \$7,555,605 and were allocated as follows: Stroud Township 48.21%; East Stroudsburg Borough 31.34% and Stroudsburg Borough 20.45%.

OVERVIEW OF THE FINANCIAL STATEMENTS

The MD&A is intended to serve as an introduction to the Department's basic financial statements. The Department's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broad overview of the Department's finances, in a manner similar to a private-sector business.

The Statement of Net Position (Deficit) presents information on all of the Department's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial condition of the Department is improving or deteriorating.

The Statement of Activities presents information showing how the Department's net position changed during the most recent fiscal year. All changes in net position are reported as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish the functions of the Department that are principally supported by municipal contributions and intergovernmental revenues from other functions that are intended to recover all or a significant portion of their costs through user fees and charges.

The government-wide financial statements can be found on pages 11 and 12 of this report

STROUD AREA REGIONAL POLICE DEPARTMENT

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Department's funds. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Department, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the Department's funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental Fund

The Department has one governmental fund – the General Fund. The governmental fund is used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on short-term inflows and outflows of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Department's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the governmental near-term financing decisions. Both the Balance Sheet – Governmental Fund and Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Fund provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Department adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with the budget.

The governmental fund financial statements can be found on pages 13 through 16 of this report.

Fiduciary Funds

The Department is the trustee, or fiduciary, for its employees' pension plans. Fiduciary funds are not reflected in the basic financial statements because the Department cannot use these assets to finance its operations. The Department is responsible for ensuring that the assets reported in these funds are used for their intended purposes. The Department has two pension trust funds (Police and Non-Uniform).

The fiduciary fund financial statements can be found on pages 17 and 18 of this report.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

The notes to the financial statements can be found on Pages 19 through 34 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which consists of the budgetary comparison schedule – General Fund, schedules concerning the Department's changes in its net pension liability and pension contributions and changes in its other post-employment benefits liability, as well as additional analysis which consists of combining and individual fund financial statements.

The required supplementary information and additional analysis can be found on pages 35 through 45 of this report.

STROUD AREA REGIONAL POLICE DEPARTMENT

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted above, net position may serve over time as a useful indicator of an entity's financial condition. In the case of the Department, liabilities and deferred inflows of resources exceeded assets and deferred outflows of resources by \$3,355,648 at December 31, 2019. A summary of the Statement of Net Position (Deficit) as of December 31, 2019 and 2018 is presented below.

	<u>2019</u>	<u>2018</u>
ASSET		
Current assets	\$ 3,168,720	\$ 2,942,439
Noncurrent assets	<u>794,203</u>	<u>472,552</u>
Total assets	<u>3,962,923</u>	<u>3,414,991</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>442,285</u>	<u>1,980,027</u>
LIABILITIES		
Current liabilities	270,371	207,288
Noncurrent liabilities	<u>5,521,309</u>	<u>8,052,511</u>
Total liabilities	<u>5,791,680</u>	<u>8,259,799</u>
DEFERRED INFLOWS OF RESOURCES	<u>1,969,176</u>	<u>925,452</u>
NET POSITION (DEFICIT)		
Net investment in capital assets	300,341	279,896
Restricted	158,235	169,393
Unrestricted (deficit)	<u>(3,814,224)</u>	<u>(4,239,522)</u>
Total net position (deficit)	<u>\$(3,355,648)</u>	<u>\$(3,790,233)</u>

The Department's total assets as of December 31, 2019 were \$3,962,923 of which \$3,054,790 or 77.08% consisted of unrestricted cash.

The Department's total liabilities as of December 31, 2019 were \$5,791,680 of which \$1,257,939 or 21.72% consisted of the actuarially determined net pension liability and \$3,208,625 or 55.40% consisted of the actuarially determined liability for other post-employment benefits.

The Department had a deficit in unrestricted net position of \$3,814,224 at December 31, 2019. The Department's unrestricted net position increased by \$425,298 primarily due to the results of current year operations and the change in the actuarially determined liability for pension and related deferred outflows and inflows of resources.

A portion of the Department's net position reflects its restricted net position which totaled \$158,235 as of December 31, 2019. All of the Department's restricted net position related to the U.S. Department of Justice asset forfeiture program.

Another portion of the Department's net position reflects its investment in capital assets net of accumulated depreciation less any related debt used to acquire those assets that is still outstanding. The Department uses these capital assets to provide services to participating member municipalities; consequently, these assets are not available for future spending. Although the Department's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

STROUD AREA REGIONAL POLICE DEPARTMENT

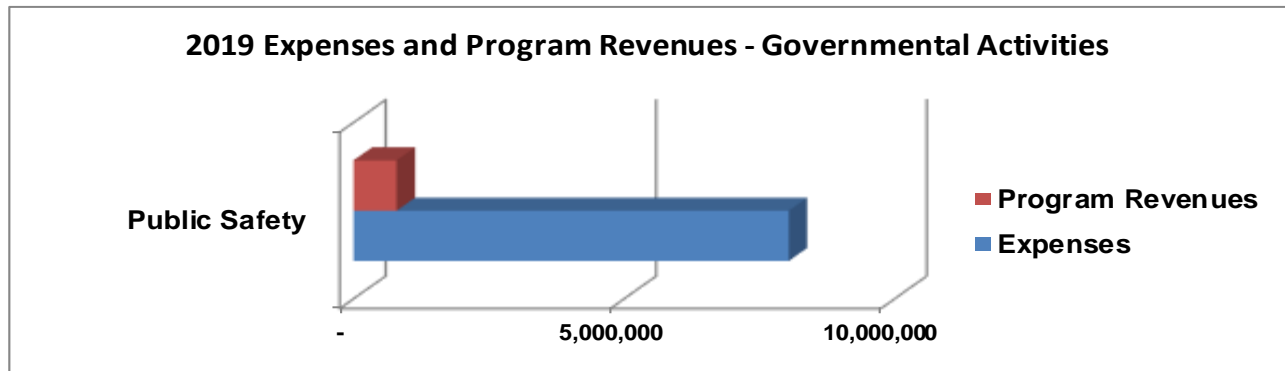
MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

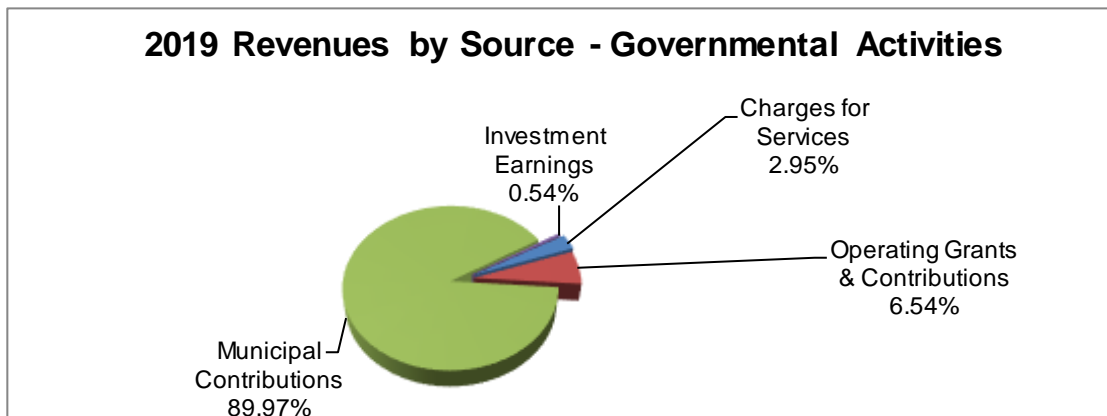
During 2019, the Department's net position increased by \$434,585. A summary of the Statement of Activities for the years ending December 31, 2019 and 2018 is presented below.

	<u>2019</u>	<u>2018</u>
REVENUES		
Program revenues		
Charges for services	\$ 247,607	\$ 246,864
Operating grants and contributions	549,379	634,518
Capital grants and contributions	-	58,431
General revenues		
Municipal contributions	7,555,605	7,252,970
Investment earnings	<u>44,952</u>	<u>33,219</u>
Total revenues	<u>8,397,543</u>	<u>8,226,002</u>
EXPENSES		
Public safety	<u>7,962,958</u>	<u>7,358,113</u>
CHANGE IN NET POSITION (DEFICIT)	<u>\$ 434,585</u>	<u>\$ 867,889</u>

The *Statement of Activities* provides detail that focuses on how the Department finances its services. The *Statement of Activities* compares the costs of the Department's function with the resources that function generates itself in the form of program revenues. As demonstrated by the following graph, the Department's governmental activities are not self-supporting, raising enough program revenue to cover their costs.



To the degree that the Department's functions or programs cost more than they raise, the Statement of Activities shows how the Department chose to finance the difference through general revenues. The following chart shows that the Department relies on contributions from participating municipalities to finance its governmental activities.



STROUD AREA REGIONAL POLICE DEPARTMENT

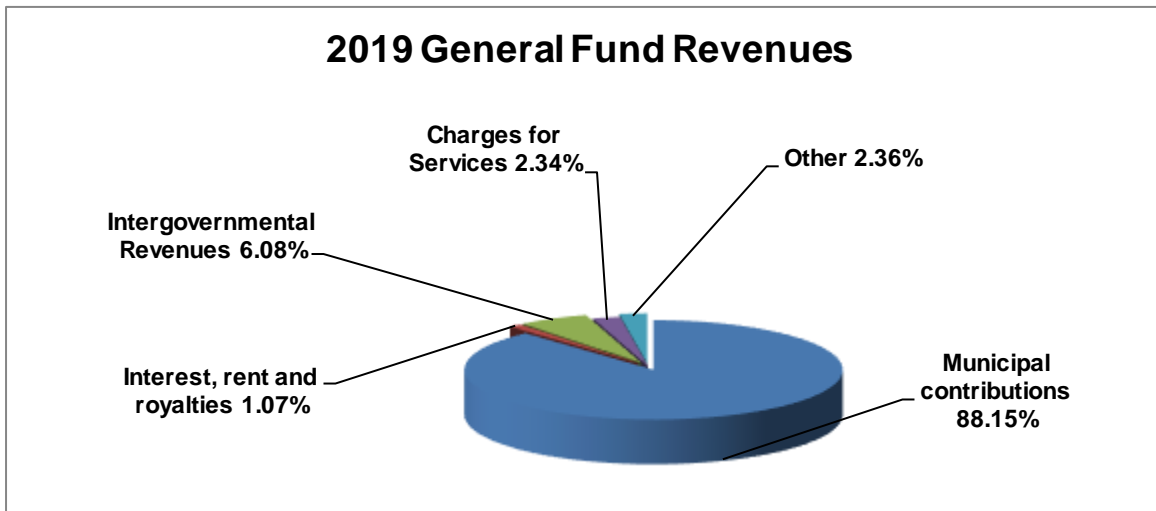
MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

GENERAL FUND

The General Fund is the Department's primary operating fund. At the conclusion of the 2019 fiscal year the General Fund fund balance was \$3,056,584 representing an increase of \$152,040 in relation to the prior year. The following analysis has been provided to assist the reader in understanding the financial activities of the General Fund during the 2019 fiscal year.

The Department's reliance upon municipal contributions is demonstrated by the graph below that indicates 88.15% of General Fund revenues are derived from these revenues.



General Fund Revenues

	<u>2019</u>	<u>2018</u>	<u>\$ Change</u>	<u>% Change</u>
Municipal contributions	\$7,555,605	\$7,252,970	\$ 302,635	4.17
Interest, rent and royalties	91,967	78,811	13,156	16.69
Intergovernmental revenues	520,895	603,581	(82,686)	(13.70)
Charges for services	200,592	201,271	(679)	(0.34)
Miscellaneous	<u>202,578</u>	<u>364,232</u>	<u>(161,654)</u>	<u>(44.38)</u>
	<u>\$8,571,637</u>	<u>\$8,500,865</u>	<u>\$ 70,772</u>	<u>0.83</u>

The largest source of General Fund revenues comes from contributions from the participating member municipalities to support the Department's programs. Contributions are apportioned to each participating member municipality based on a funding formula that is agreed upon by all member municipalities as part of the Intergovernmental Cooperation Agreement. The funding formula calculates municipal contributions based upon population, total assessed valuation and activity which is revised on an annual basis.

Intergovernmental revenue decreased by \$82,686 or 13.70% due to a decrease in DEA seizure funds received in 2019 compared to 2018.

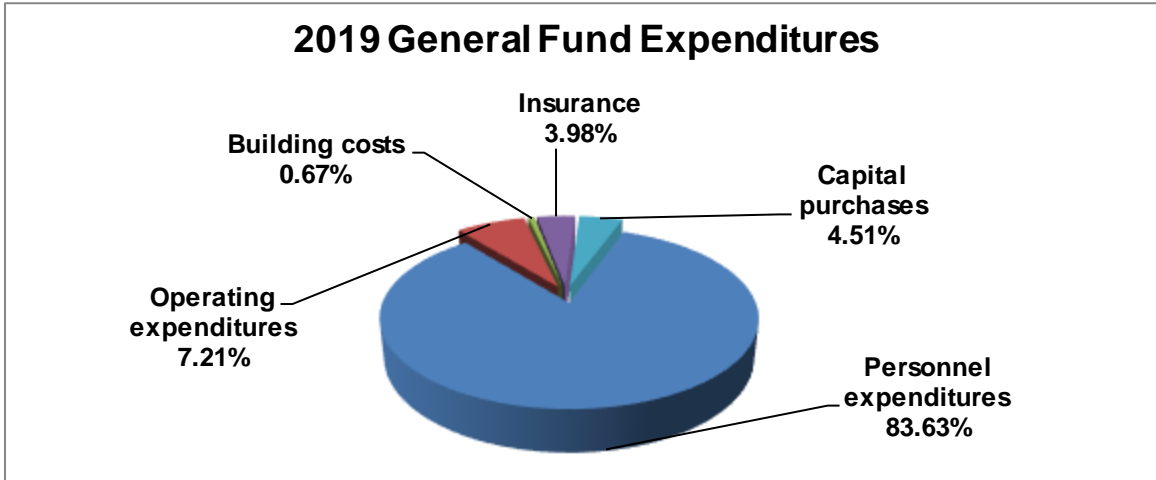
Miscellaneous revenue decreased by \$161,654 or 44.38% as a result of a decrease in the surplus related to the Department's participation in a healthcare consortium.

STROUD AREA REGIONAL POLICE DEPARTMENT

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

As the graph below illustrates, the largest portion of General Fund expenditures is for salaries and benefits. The Department is a service entity and as such is labor intensive.



General Fund Expenditures

	<u>2019</u>	<u>2018</u>	<u>\$ Change</u>	<u>% Change</u>
Personnel expenditures				
Salaries and wages	\$4,727,047	\$4,543,869	\$183,178	4.03
Payroll taxes	378,318	365,277	13,041	3.57
Health and hospitalization	983,141	898,840	84,301	9.38
Pension	928,656	908,380	20,276	2.23
Life insurance	22,025	19,492	2,533	13.00
Health and welfare	<u>1,955</u>	<u>1,804</u>	<u>151</u>	<u>8.37</u>
Total personnel expenditures	7,041,142	6,737,662	303,480	4.50
Operating expenditures	606,891	675,170	(68,279)	(10.11)
Building costs	56,994	53,372	3,622	6.72
Insurance	334,947	346,064	(11,117)	(3.21)
Capital purchases	<u>379,623</u>	<u>220,680</u>	<u>158,943</u>	<u>72.02</u>
	<u>\$8,419,597</u>	<u>\$8,032,948</u>	<u>\$386,649</u>	<u>4.81</u>

Personnel expenditures increased by \$303,480 or 4.50% in 2019 compared to 2018 primarily due to salary increases mandated by the collective bargaining agreement and promotions and an increase in health insurance premiums

Operating expenditures decreased by \$68,279 or 10.11% in 2019 compared to 2018 due to a decrease in expense for training, vehicle maintenance and professional services for legal associated with personnel and contract negotiation matters.

Capital purchases increased by \$158,943 or 72.02% in 2019 compared to 2018 primarily due to a roof and HVAC repair, rehab and replacement capital project in 2019.

GENERAL FUND BUDGET INFORMATION

The Department maintains its financial records and prepares its financial reports on the modified accrual basis of accounting. An annual operating budget is prepared by management and the Treasurer and submitted to the Police Commission for approval prior to the beginning of the fiscal year on January 1 each year. The most significant budgeted fund is the General Fund.

STROUD AREA REGIONAL POLICE DEPARTMENT

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

General Fund revenues were \$213,554 or 2.56% more than budgeted amounts and General Fund expenditures were \$316,401 or 3.62% less than budgeted amounts resulting in a net positive variance of \$529,955.

The 2019 General Fund budget included the use of \$150,000 of fund balance to balance the budget and an additional appropriation of \$227,915 for a roof and HVAC repair, rehab and replacement capital project. This unbudgeted revenue was carried forward into the 2019 budget.

More detailed information regarding the General Fund budget can be found in the Budgetary Comparison Schedule – General Fund on pages 35 through 40. The Budgetary Comparison Schedule – General Fund shows the original budget, final budget and actual revenues and expenditures for the current year.

CAPITAL ASSETS

The Department's investment in capital assets as of December 31, 2019 amounted to \$635,968 net of accumulated depreciation. This investment in capital assets includes vehicles, furniture and equipment and machinery and equipment. The total net increase in the Department's investment in capital assets for 2019 was \$332,809 or 109.78%. The increase was the result of current year additions in excess of depreciation.

Current year capital additions were \$524,576 and depreciation expense was \$191,767.

Capital additions for the current year were for new vehicles, interior cameras at headquarters, and servers and computers.

NONCURRENT LIABILITIES

The Department reports its defined benefit unfunded pension obligation and its unfunded net obligation for post-employment benefits on its statement of net position (deficit). The Department's unfunded net pension liability and other post-employment obligation are actuarially determined liabilities that totaled \$1,257,939 and \$3,208,625, respectively, as of December 31, 2019. These liabilities decreased by \$2,830,852 or 38.79% for the current year.

The Department records a liability for unused vacation and sick days and compensatory leave based on provisions within the police collective bargaining agreement and the non-uniform employee handbook. The liability for compensated absences totaled \$631,722 as of December 31, 2019 and increased by \$9,904 or 1.59% during the current year.

The Department has entered into long-term lease agreements for the financing of police vehicles and technology equipment. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date. The liability for capital leases totaled \$335,627 as of December 31, 2019 and increased by \$312,364 during the current year.

SUBSIDY AGREEMENT

The Department has a subsidy agreement with the participating member municipalities to finance the construction of the Central Headquarters for the Department. Each participating member municipality owns an undivided one-third interest in the real estate in accordance with the Intergovernmental Cooperation Agreement and is required to subsidize its portion of the debt service requirements. In conjunction with the subsidy agreement the Borough of Stroudsburg has issued long-term debt to finance the project. The subsidy agreement requires the participating member municipalities in the subsidy agreement to make debt service payments sufficient to retire the debt issued through annual appropriations through their own respective annual budget to the Borough of Stroudsburg. The balance of the note payable at December 31, 2019 was \$566,320.

STROUD AREA REGIONAL POLICE DEPARTMENT

MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

December 31, 2019

FACTORS BEARING ON THE DEPARTMENT'S FUTURE

Overall, the Department's financial position has been stable but challenges such as increased medical costs, pension contributions and negotiated contracts have a potential to offset these gains in future fiscal years. The Police Commission and management of the Department continue to aggressively implement cost efficiencies and revenue-generating strategies to combat these factors. Currently, the Department has an unfunded liability for its net pension liability and other post-employment benefits which totals approximately \$4.5 million which will need to be funded on a pay as you go basis by the participating member municipalities in future budgets.

The Department adopted a balanced 2020 General Fund budget totaling \$8,987,100 which used \$150,000 of the General Fund fund balance as of December 31, 2019. In addition, the required contributions from participating member municipalities were increased by 5.46% for 2020.

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) was identified and has since spread worldwide including the United States. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, as of March 14, 2020, Pennsylvania Governor Tom Wolf ordered the closure of the physical location of every "non-essential business" in Monroe County, Pennsylvania for what may be an extended period of time. Future potential impacts may include disruption of Department services and impairment of the ability to generate revenues. The future effects of these issues are unknown.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Department's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Stroud Area Regional Police Department, 100 Day Street, Stroudsburg, Pennsylvania 18301.

STROUD AREA REGIONAL POLICE DEPARTMENT

STATEMENT OF NET POSITION (DEFICIT)

December 31, 2019 with summarized comparative totals for 2018

	<u>2019</u>	<u>2018</u>
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		
CURRENT ASSETS		
Cash	\$ 3,054,790	\$ 2,899,983
Accounts receivable	14,829	24,340
Due from other governments	11,162	18,116
Prepaid expenses	87,939	-
Total current assets	<u>3,168,720</u>	<u>2,942,439</u>
NONCURRENT ASSETS		
Restricted cash	158,235	169,393
Capital assets, net	635,968	303,159
Total noncurrent assets	<u>794,203</u>	<u>472,552</u>
Total assets	<u>3,962,923</u>	<u>3,414,991</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows - pensions	239,940	1,767,239
Deferred outflows - OPEB	202,345	212,788
Total deferred outflows of resources	<u>442,285</u>	<u>1,980,027</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION (DEFICIT)		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	143,855	94,537
Accrued salaries and benefits	126,516	112,751
Total current liabilities	<u>270,371</u>	<u>207,288</u>
NONCURRENT LIABILITIES		
Due within one year -		
Capital leases payable	95,104	23,263
Due in more than one year -		
Capital leases payable	240,523	-
Accrued compensated absences	631,722	621,818
Health reimbursement account	87,396	110,014
Other post-employment benefits	3,208,625	3,205,218
Net pension liability	1,257,939	4,092,198
Total noncurrent liabilities	<u>5,521,309</u>	<u>8,052,511</u>
Total liabilities	<u>5,791,680</u>	<u>8,259,799</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows - pensions	1,467,738	419,970
Deferred inflows - OPEB	501,438	505,482
Total deferred inflows of resources	<u>1,969,176</u>	<u>925,452</u>
NET POSITION (DEFICIT)		
Net investment in capital assets	300,341	279,896
Restricted		
Asset forfeiture	158,235	169,393
Unrestricted (deficit)	<u>(3,814,224)</u>	<u>(4,239,522)</u>
Total net position (deficit)	<u>\$ (3,355,648)</u>	<u>\$ (3,790,233)</u>

See accompanying notes

STROUD AREA REGIONAL POLICE DEPARTMENT

STATEMENT OF ACTIVITIES

Year ended December 31, 2019 with summarized comparative totals for 2018

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position (Deficit) Governmental Activities</u>	
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>2019</u>	<u>2018</u>
		GOVERNMENTAL ACTIVITIES				
Public safety	<u>\$ 7,962,958</u>	<u>\$ 247,607</u>	<u>\$ 549,379</u>	<u>\$ -</u>	<u>\$ (7,165,972)</u>	<u>\$ (6,418,300)</u>
GENERAL REVENUES						
Municipal contributions						
Stroud Township				3,642,557	3,496,657	
East Stroudsburg Borough				2,367,927	2,273,081	
Stroudsburg Borough				1,545,121	1,483,232	
Investment earnings				<u>44,952</u>	<u>33,219</u>	
Total general revenues				<u>7,600,557</u>	<u>7,286,189</u>	
CHANGE IN NET POSITION (DEFICIT)				434,585	867,889	
NET POSITION (DEFICIT)						
Beginning of year				<u>(3,790,233)</u>	<u>(4,658,122)</u>	
End of year				<u>\$ (3,355,648)</u>	<u>\$ (3,790,233)</u>	

-12-

See accompanying notes

STROUD AREA REGIONAL POLICE DEPARTMENT

BALANCE SHEET - GOVERNMENTAL FUND

December 31, 2019 with summarized comparative totals for 2018

	General Fund	
	2019	2018
ASSETS		
Cash	\$ 3,054,790	\$ 2,899,983
Restricted cash	158,235	169,393
Accounts receivable	14,829	24,340
Prepaid expenses	87,939	-
Due from other governments	11,162	18,116
Total assets	\$ 3,326,955	\$ 3,111,832
LIABILITIES AND FUND BALANCES		
LIABILITIES		
Accounts payable and accrued expenditures	\$ 143,855	\$ 94,537
Accrued salaries and benefits	126,516	112,751
Total liabilities	270,371	207,288
FUND BALANCE		
Restricted for		
Asset forfeiture	158,235	169,393
Committed to		
Balance 2020 budget	150,000	-
Balance 2019 budget	-	150,000
Future capital building improvements	45,000	252,915
Future OPEB costs	30,000	30,000
Unassigned	2,673,349	2,302,236
Total fund balance	3,056,584	2,904,544
Total liabilities and fund balances	\$ 3,326,955	\$ 3,111,832

See accompanying notes

STROUD AREA REGIONAL POLICE DEPARTMENT

RECONCILIATION OF GOVERNMENTAL FUND BALANCE SHEET TO NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF NET POSITION (DEFICIT)

December 31, 2019

TOTAL GOVERNMENTAL FUND BALANCES \$ 3,056,584

Amounts reported for governmental activities in the statement of net position (deficit) are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds balance sheet. 635,968

Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds balance sheet. (5,521,309)

Deferred outflows of resources and deferred inflows of resources related to pensions are not reported as assets and liabilities in the governmental funds balance sheet. (1,526,891)

NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES \$ (3,355,648)

STROUD AREA REGIONAL POLICE DEPARTMENT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUND

Year ended December 31, 2019 with summarized comparative totals for 2018

	General Fund	
	<u>2019</u>	<u>2018</u>
REVENUES		
Municipal contributions		
Stroud Township	\$ 3,642,557	\$ 3,496,657
East Stroudsburg Borough	2,367,927	2,273,081
Stroudsburg Borough	1,545,121	1,483,232
Interest, rent and royalties	91,967	78,811
Intergovernmental revenues	520,895	603,581
Charges for services	200,592	201,271
Miscellaneous	<u>202,578</u>	<u>364,232</u>
Total revenues	<u>8,571,637</u>	<u>8,500,865</u>
EXPENDITURES		
Current		
Public safety	<u>8,419,597</u>	<u>8,032,948</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES AND NET CHANGE IN FUND BALANCE	152,040	467,917
FUND BALANCE		
Beginning of year	<u>2,904,544</u>	<u>2,436,627</u>
End of year	<u>\$ 3,056,584</u>	<u>\$ 2,904,544</u>

See accompanying notes

STROUD AREA REGIONAL POLICE DEPARTMENT

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE OF GOVERNMENTAL FUND TO CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES ON THE STATEMENT OF ACTIVITIES

Year ended December 31, 2019

NET CHANGE IN FUND BALANCE - GOVERNMENTAL FUND \$ 152,040

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.

Capital outlay expenditures	\$ 524,576	
Depreciation expense	<u>(191,767)</u>	332,809

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Neither transaction, however, has any effect on the change in net position of governmental activities. The amount is the net effect of these differences in the treatment of long-term debt.

Repayment of extended-term financing	125,514	
Proceeds from extended-term financing	<u>(437,878)</u>	(312,364)

Some expenses reported in the statement of activities do not require the use of current financial resources, and, therefore, are not reported as expenditures in the governmental funds.

Current year change in compensated absences	(9,904)	
Current year change in health reimbursement account	22,618	
Current year change in net OPEB liability and related deferred outflows and inflows of resources	(9,806)	
Current year change in net pension liability and related deferred outflows and inflows of resources	<u>259,192</u>	<u>262,100</u>

CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES **\$ 434,585**

STROUD AREA REGIONAL POLICE DEPARTMENT

STATEMENT OF NET POSITION - FIDUCIARY FUNDS

December 31, 2019 with summarized comparative totals for 2018

	Pension Trust Funds	
	<u>2019</u>	<u>2018</u>
ASSETS		
Investments	<u>\$ 21,559,173</u>	<u>\$ 18,013,684</u>
NET POSITION		
Assets held in trust for pension benefits	<u>\$ 21,559,173</u>	<u>\$ 18,013,684</u>

See accompanying notes

STROUD AREA REGIONAL POLICE DEPARTMENT

STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS

Year ended December 31, 2019 with summarized comparative totals for 2018

	Pension Trust Funds	
	<u>2019</u>	<u>2018</u>
ADDITIONS		
Contributions		
Employer contributions	\$ 928,656	\$ 907,857
Member contributions	<u>201,295</u>	<u>185,865</u>
Total contributions	<u>1,129,951</u>	<u>1,093,722</u>
Investment income (loss)		
Interest, dividends and investment income (loss)	<u>3,604,784</u>	<u>(914,410)</u>
Total additions	<u>4,734,735</u>	<u>179,312</u>
DEDUCTIONS		
Benefits paid	1,176,744	1,184,153
Administrative expenses	<u>12,502</u>	<u>4,596</u>
Total deductions	<u>1,189,246</u>	<u>1,188,749</u>
CHANGE IN NET POSITION	3,545,489	(1,009,437)
NET POSITION		
Beginning of year	<u>18,013,684</u>	<u>19,023,121</u>
End of year	<u>\$ 21,559,173</u>	<u>\$ 18,013,684</u>

See accompanying notes

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Stroud Area Regional Police Department (the "**Department**") have been prepared in conformity with generally accepted accounting principles ("**GAAP**") as applied to governmental units. The Governmental Accounting Standards Board ("**GASB**") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in the GASB's Codification of Governmental Accounting and Financial Reporting Standards. The significant accounting principles and policies utilized by the Department are described below:

Organization

The Stroud Area Regional Police Department is a police department governed by the Stroud Area Regional Police Commission formed in 2000 under the authority of the Commonwealth of Pennsylvania Intergovernmental Cooperation Law for the purpose of providing police services to its present and future member municipalities. Current member municipalities include the Boroughs of East Stroudsburg and Stroudsburg and Stroud Township.

Reporting Entity

GASB has established the criteria for determining the activities, organizations and functions of government to be included in the financial statements of the reporting entity. In evaluating the Department as a reporting entity, management has addressed all potential component units which may or may not fall within the Department's accountability. The criteria used to evaluate component units for possible inclusion as part of the Department's reporting entity are financial accountability and the nature and significance of the relationship. The Department is considered to be an independent reporting entity and has no component units.

Basis of Presentation

Government-Wide Financial Statements

The statement of net position (deficit) and the statement of activities display information about the Department as a whole. These statements include the financial activities of the primary government except for fiduciary funds.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flow. This differs from the manner in which governmental fund financial statements are prepared as further defined below. Therefore, governmental fund financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements of governmental funds.

The government-wide statement of net position (deficit) presents the financial position of the Department which is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources and is classified in one of three components. Net investment in capital assets consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of borrowing attributable to acquiring, constructing or improving those assets. The net position of the Department is reported as restricted when constraints placed on net position use is either externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unrestricted net position is the net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

The statement of net position (deficit) includes separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense) until that time. Deferred inflows of resources represent an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

The government-wide statement of activities presents a comparison between expenses and program revenues for each governmental function. Expenses are those that are specifically associated with a service or program and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Revenues which are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each function is self-financing or draws from the general revenues of the Department.

Fund Financial Statements

The governmental fund financial statements report on the Department's General Fund. Fiduciary fund financial statements are presented by fund type.

Governmental Fund

The governmental fund is accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable. The Department reports the following major governmental fund:

The General Fund is the only major governmental fund. The General Fund is the operating fund of the Department and accounts for all revenues and expenditures.

Revenue Recognition

In applying the "susceptible to accrual concept" under the modified accrual basis, revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Revenue from federal, state and other grants designated for payment of specific Department expenditures is recognized when the related expenditures are incurred; accordingly, when such funds are received, they are reported as unearned revenues until earned. Other receipts are recorded as revenue when received in cash because they are generally not measurable until actually received.

Expenditure Recognition

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, special termination benefits, other post-employment benefits and claims and judgments are recorded only when payment is due. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

Fiduciary Funds

Fiduciary funds account for the assets held by the Department as a trustee or agent for individuals, private organizations and/or governmental units and are, therefore, not available to support the Department's own programs. Like the government-wide financial statements, fiduciary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The Department reports the following fiduciary funds:

The Pension Trust Funds account for the activities of the Department's police defined benefit and non-uniform defined contribution pension plans which accumulate resources for pension benefit payments to qualified employees upon retirement.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Cash and Cash Equivalents

The Department's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments

Investments are stated at fair value based upon quoted market prices.

Fair Value Measurements of Assets and Liabilities

GAAP defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. GAAP establishes a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the Department. Unobservable inputs reflect the Department's assumptions about the inputs market participants would use in pricing the asset or liability based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 – Valuations based on quoted prices in active markets for identical assets or liabilities that the Department has the ability to access. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these assets and liabilities does not require a significant degree of judgment.

Level 2 – Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 – Valuations based on inputs that are unobservable, that is, inputs that reflect the Department's own assumptions.

Municipal Contributions

Each participating municipality is responsible for its proportionate share of operating and capital expenditures of the Department. Municipal contributions are allocated to each municipality in accordance with a funding formula that is based upon population, total assessed valuation and activity which is revised on an annual basis.

Accounts Receivable

Accounts receivable are stated at the amount the Department expects to collect from balances outstanding at year end. The Department provides an allowance for doubtful accounts that is based on management's assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance for doubtful accounts and a credit to accounts receivables. There was no allowance necessary at December 31, 2019.

Capital Assets

Capital assets are reported in the government-wide financial statements. Capital assets are defined by the Department as assets with an initial individual cost of \$5,000 and an estimated life of two years or more. Capital assets of the Department are recorded at cost. Donated assets are valued at their estimated fair value on the donated date. Depreciation is computed using the straight-line method over the following estimated useful lives: vehicles – 5 years; technology equipment – 5 years; furniture and fixtures 7 – years and office and police equipment – 5 - 15 years. Major additions and betterments are capitalized while expenses for maintenance and repairs that do not add value to the asset or materially extend asset lives are charged to operations as incurred.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Impairment of Long-Lived Assets

The Department reviews long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of long-lived assets is measured by a comparison of the carrying amount of the assets to future net cash flows expected to be generated by the assets. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. There were no asset impairments to be recognized at December 31, 2019.

Compensated Absences

Department policies permit employees to accumulate earned but unused vacation and sick days and compensatory leave as follows:

Vacation

Full-time employees earn vacation leave, 5 to 28 days per year, based on employment classification and length of service. Vacation leave may be carried over from one calendar year to the next up to a maximum of ten days. However, those ten days must be used no later than April 30th of the following calendar year. If not used by April 30th the carryover days are forfeited. At the time of separation from the Department an employee is paid for any carryover vacation days at the employee's regular straight time base hourly rate.

Sick

Full-time employees earn sick leave, 10 to 15 days per year, based on employment classification. Each full-time employee is entitled to carryover from year to year and accumulate unused sick leave up to a maximum of 150 days. Upon resignation or voluntary termination of employment only, an employee will be allowed to receive payment for any unused accumulated sick leave at 50 percent of the employee's regular straight time base hourly rate. An employee may utilize up to 100 percent of accumulated unused sick leave days up to a maximum of 150 days, to extend their employment and official retirement eligibility date and receive pay for such days at the employee's regular straight time base hourly rate.

Compensatory Leave

In lieu of overtime pay, an officer may elect to take compensatory time. Eligible employees earn compensatory leave off at one and a half times the amount of overtime hours actually worked. An employee is permitted to accumulate compensatory leave time up to a maximum of 480 hours. At the time of separation of from the Department an employee is paid for any accumulated compensatory leave at the employee's regular straight time base hourly rate.

The liability for unused vacation and sick days and compensatory leave is recorded as a noncurrent liability in the government-wide financial statements. A liability for these amounts is recorded in the governmental funds financial statements only to the extent they have matured, for example, as a result of employee resignation or retirement.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities.

Fund Equity

As prescribed by GASB, governmental funds report fund balance in classifications based primarily on the extent to which the Department is bound to honor constraints on the specific purposes for which amounts in the fund can be spent. The Department reports the following fund balance classifications:

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Nonspendable

Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form – such as inventory or prepaid insurance or (b) legally or contractually required to be maintained intact – such as a trust that must be retained in perpetuity.

Restricted

Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed

Committed fund balances are amounts that can only be used for specific purposes determined by a formal action of the Department's highest level of decision-making authority, the Police Commission. Committed amounts cannot be used for any other purpose unless the Police Commission removes those constraints by taking the same type of formal action (e.g., resolution).

Assigned

Assigned fund balances are amounts that are constrained by the Department's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the Police Chief or (b) an appointed body (e.g., finance committee) or (c) an official to whom the Department has delegated the authority to assign, modify or rescind amounts to be used for specific purposes.

Unassigned

Unassigned fund balance is the residual classification for the General Fund. This classification represents General Fund balance that has not been assigned to other funds, and that has not been restricted, committed or assigned to specific purposes within the General Fund.

When both restricted and unrestricted resources are available for use, it is the Department's policy to use externally restricted resources first, then unrestricted resources—committed, assigned or unassigned—in order as needed.

Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Department's financial position and operations. Certain amounts presented in the prior year have been reclassified in order to be consistent with the current year's presentation. However, presentation of prior year totals by fund and activity type has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. Summarized comparative information should be read in conjunction with the Department's financial statements for the year ended December 31, 2018, from which the summarized information was derived.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported amounts of revenues and expenses. Actual results could differ from those estimates.

New Accounting Pronouncements

GASB Statement No. 83 "*Certain Asset Retirement Obligations*" will be effective for the Department for the year ended December 31, 2020. GASB Statement No. 83 addresses accounting and financial reporting for certain asset retirement obligations ("**AROs**"). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in GASB Statement No. 83.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

GASB Statement No. 84 "*Fiduciary Activities*" will be effective for the Department for the year ended December 31, 2020. GASB Statement No. 84 improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. GASB Statement No. 84 establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

GASB Statement No. 88 "*Certain Disclosures Related to Debt including Direct Borrowings and Direct Placements*" will be effective for the Department for the year ended December 31, 2020. GASB Statement No. 88 improves the information that is disclosed in the notes to financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. GASB Statement No. 88 defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established.

GASB Statement No. 90 "*Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61*" will effective for the Department for the year ended December 31, 2020. GASB Statement No. 90 improves the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

GASB Statement No. 87, "*Leases*" will be effective for the Department for the year ended December 31, 2022. The objective of GASB Statement No. 87 is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. GASB Statement No. 87 increases the usefulness of financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under GASB Statement No. 87, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about leasing activities.

GASB Statement No. 89, "*Accounting for Interest Cost Incurred Before the End of a Construction Period*", will be effective for the Department for the year ended December 31, 2021. The objectives of GASB Statement No. 89 are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. GASB Statement No. 89 establishes accounting required for interest cost incurred before the end of a construction period. Such interest costs includes all interest that previously was accounted for in accordance with the requirements of GASB Statement No. 62, "*Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*", which are superseded by GASB Statement No. 89. GASB Statement No. 89 requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. GASB Statement No. 89 also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with government fund accounting principles.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

(2) STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

An annual budget must be adopted not later than December 31 for the succeeding fiscal year prior to January 1. At least 30 days prior to budget adoption, the Department Treasurer prepares the proposed budget for Police Commission review.

Annual budgets are adopted on a basis consistent with generally accepted accounting principles.

Appropriations lapse at the end of the fiscal period. Budgetary information reflected in the financial statements is presented at the level of budgetary control and includes the effect of approved budget amendments.

(3) DEPOSITS AND INVESTMENTS

State statutes authorize the Department to invest in U.S. Treasury bills, time or share accounts of institutions insured by the Federal Deposit Insurance Corporation or in certificates of deposit when they are secured by proper bond or collateral or state treasurer's investment pools.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the Department's deposits may not be returned. The Department does not have a policy for custodial credit risk on deposits. The Department is required by statute to deposit funds in depositories that are either banks, banking institutions or trust companies located in the Commonwealth of Pennsylvania. To the extent that such deposits exceed federal insurance, the depositories must pledge as collateral obligations of the United States, the Commonwealth of Pennsylvania or any political subdivision. Under Act 72 of 1971, as amended, the depositories may meet this collateralization requirement by pooling appropriate securities to cover all public funds on deposit. At December 31, 2019, the carrying amount of the Department's deposits was \$3,213,025 and the bank balance was \$3,215,035. Of the bank balance, \$408,235 was covered by federal depository insurance and \$1,371,602 was collateralized by the Department's depositories in accordance with Act 72 and the collateral was held by the depositories' agent in pooled public funds. The remaining cash deposits of the Department are in the Pennsylvania Local Government Investment Trust ("**PLGIT**"). Although not registered with the Securities and Exchange Commission and not subject to regulatory oversight, PLGIT acts like a money market mutual fund in that its objective is to maintain a stable net asset value of \$1 per share, is rated by a nationally recognized statistical rating organization and is subject to an independent annual audit. As of December 31, 2019, PLGIT was rated AAA by a nationally recognized statistical rating agency.

Investments

As of December 31, 2019, the Department's pension trust funds had the following investments:

<u>Investment Type</u>	<u>Fair Value</u>
Mutual funds	\$19,613,757
Real estate investment trusts (" REITs ")	1,097,751
Money market	471,760
PSABMRT	<u>375,905</u>
	<u>\$21,559,173</u>

Mutual funds, money market and PSABMRT investments were valued using Level 1 inputs, while REITs were valued using Level 3 inputs.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of a failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The Department's pension trust funds consist of uninsured, unregistered investments held by a counterparty's trust department but not in the Department's name.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Department's investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill their obligations. The Department limits its type of investments permitted as defined in the state statutes.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Department places no limit on the amount that may be invested with any one issuer.

(4) CAPITAL ASSETS

A summary of the changes in the Department's capital assets for 2019 is as follows:

	Balance January 1, 2019	Additions	Deletions	Balance December 31, 2019
Capital assets being depreciated				
Vehicles	\$ 1,119,312	\$ 153,351	\$ -	\$ 1,272,663
Technology equipment	333,318	336,467	295,192	374,593
Furniture and fixtures	68,254	10,440	-	78,694
Police and office equipment	228,518	14,938	-	243,456
Firearms and armor	<u>118,446</u>	<u>9,380</u>	<u>-</u>	<u>127,826</u>
Total capital assets being depreciated	<u>1,867,848</u>	<u>524,576</u>	<u>295,192</u>	<u>2,097,232</u>
Less accumulated depreciation for				
Vehicles	(940,593)	(106,220)	-	(1,046,813)
Technology equipment	(308,486)	(74,385)	(295,192)	(87,679)
Furniture and fixtures	(22,122)	(4,324)	-	(26,446)
Police and office equipment	(175,042)	(5,900)	-	(180,942)
Firearms and armor	<u>(118,446)</u>	<u>(938)</u>	<u>-</u>	<u>(119,384)</u>
Total accumulated depreciation	<u>(1,564,689)</u>	<u>(191,767)</u>	<u>(295,192)</u>	<u>(1,461,264)</u>
Total capital assets, net	<u>\$ 303,159</u>	<u>\$ 332,809</u>	<u>\$ -</u>	<u>\$ 635,968</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

(5) NONCURRENT LIABILITIES

The following summarizes the changes in noncurrent liabilities for the year ended December 31, 2019:

	Balance January 1, 2019	Increases	Decreases	Balance December 31, 2019	Amount Due Within One Year
Capital leases payable	\$ 23,263	\$ 437,878	\$ 125,514	\$ 335,627	\$95,104
Compensated absences	621,818	9,904	-	631,722	-
Health reimbursement account	110,014	-	22,618	87,396	-
OPEB liability	3,205,218	238,777	235,370	3,208,625	-
Net pension liability	<u>4,092,198</u>	<u>2,257,520</u>	<u>5,091,779</u>	<u>1,257,939</u>	<u>-</u>
Total noncurrent liabilities	<u>\$8,052,511</u>	<u>\$2,944,079</u>	<u>\$5,475,281</u>	<u>\$5,521,309</u>	<u>\$95,104</u>

(6) CAPITAL LEASES

The Department has entered into lease agreements for the financing of police vehicles and technology equipment. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date. The capital assets acquired through the capital leases are as follows:

Vehicles	\$101,411
Technology equipment	336,467
Less: accumulated depreciation	<u>(87,576)</u>
	<u>\$350,302</u>

The future lease payments under the capital leases at December 31, 2019 are as follows:

<u>Year ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 95,104	\$14,883	\$109,987
2021	99,587	10,400	109,987
2022	70,416	6,376	76,792
2023	<u>70,520</u>	<u>3,254</u>	<u>73,774</u>
Total	<u>\$335,627</u>	<u>\$34,913</u>	<u>\$370,540</u>

(7) OTHER POST-EMPLOYMENT BENEFITS

The Department's other post-employment benefits include a single-employer defined benefit plan that provides medical insurance to retired police officers, hired before November 9, 2012, until the retired police officer becomes eligible for Medicare or until the retired police officer is eligible for equivalent or better coverage with another employer. Police officers hired after November 9, 2012, are not eligible for any other post-employment healthcare benefits. The Police Commission has the authority to establish and amend benefit provisions. The plan does not issue any financial report and is not included in the report of any public employee retirement system or any other entity.

Funding Policy

The Department's contributions are funded on a pay-as-you-go basis. The contribution requirements of retirees are established and may be amended by the Police Commission.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

OPEB Plan Membership

Membership in the other post-employment healthcare plan consisted of the following at December 31, 2019:

Active employees	30
Vested former employees	2
Retired employees	<u>9</u>
Total	<u>41</u>

OPEB Liability

The Department's OPEB liability has been measured as of December 31, 2019. The total OPEB liability was determined by an actuarial valuation as of January 1, 2018, and by rolling forward the liabilities from the January 1, 2018 actuarial valuation through the measurement date. No significant events or changes in assumptions occurred between the valuation date and the fiscal year end. The OPEB liability is \$3,208,625, all of which is unfunded.

The Department's change in its OPEB liability for the year ended December 31, 2019 was as follows:

Balance as of January 1, 2019	<u>\$3,205,218</u>
Changes for the year	
Service cost	135,254
Interest on total OPEB liability	103,523
Differences between expected and actual experience	-
Changes in assumptions	(116,463)
Benefit payments	<u>(118,907)</u>
Net changes	<u>3,407</u>
Balance as of December 31, 2019	<u>\$3,208,625</u>

OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB

For the year ended December 31, 2019, the Department recognized OPEB expense of \$137,046. At December 31, 2019, the Department had deferred inflows and outflows of resources related to the OPEB plan from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ -	\$404,386
Changes in assumptions	75,105	97,052
Contributions subsequent to the measurement date	<u>127,240</u>	<u>-</u>
	<u>\$202,345</u>	<u>\$501,438</u>

\$127,240 reported as deferred outflows of resources related to OPEB resulting from Department contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:

2020	\$(101,731)
2021	(101,731)
2022	(101,731)
2023	(101,731)
2024	<u>(19,409)</u>
	<u>\$(426,333)</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Sensitivity of the OPEB Liability to Change in Healthcare Cost Trend Rates

The following presents the OPEB liability for December 31, 2019, calculated using current healthcare cost trends as well as what the OPEB liability would be if its health cost trends were 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>1% Decrease</u>	<u>Trend Rate</u>	<u>1% Increase</u>
OPEB liability	<u>\$2,877,437</u>	<u>\$3,208,625</u>	<u>\$3,587,613</u>

Sensitivity of the OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Department calculated using the discount rate of 3.64%, as well as what the OPEB liability would be if it were calculated using the discount rate that is one percentage point lower (2.64%) or 1 percentage point higher (4.64%) than the current rate:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
	<u>2.64%</u>	<u>3.64%</u>	<u>4.64%</u>
OPEB liability	<u>\$3,456,552</u>	<u>\$3,208,625</u>	<u>\$2,980,427</u>

Actuarial Methods and Significant Assumptions

The OPEB Liability as of December 31, 2019, was determined by rolling forward the OPEB Liability as of January 1, 2018 to December 31, 2019 using the following actuarial assumptions, applied to all periods included in the measurement:

- Actuarial cost method – entry age normal
- Discount rate – 3.64% – Standard and Poor’s 20-year municipal bond rate. The discount rate changed from 3.16% to 3.64%.
- Salary growth – 5.00%
- Assumed healthcare cost trends – 5.50% in 2019 through 2021.
- Mortality rates were based on the RP-2000 mortality tables for males and females.

(8) SUBSIDY AGREEMENT

On October 5, 2001, the Department entered into a subsidy agreement with the Boroughs of East Stroudsburg and Stroudsburg and Stroud Township to finance the purchase of land and for the construction of the Central Headquarters (the "**project**") for the Department. In conjunction with the subsidy agreement the Borough of Stroudsburg issued General Obligation Bonds, Series of 2001 (the "**Series 2001 Bonds**") to finance the project. The Series of 2001 was subsequently refunded on February 28, 2005 and March 9, 2010 by the Borough of Stroudsburg’s General Obligation Bonds Series of 2005 and Series of 2010 (the "**Series 2005 Bonds**" and the "**Series 2010 Bonds**") in order to reduce interest costs. Each participating member municipality owns an undivided one-third interest in the real estate in accordance with the Intergovernmental Cooperation Agreement and is required to subsidize its portion of the debt service requirements. The subsidy agreement between the participating member municipalities requires each member to make debt service payments sufficient to retire the Borough of Stroudsburg’s outstanding debt obligations through annual budget appropriations. On March 26, 2015, the Borough of Stroudsburg issued General Obligation Note, Series of 2015A (the "**Series 2015A Note**"). The proceeds of the Series 2015A Note were used for (a) the refunding of the Series 2010 Bonds and (b) payment of cost to issue the Series 2015A Note. The Series 2015A Note is payable annually in varying amounts from December 2015 to December 2021. The interest on the Series 2015A Note is payable semi-annually in June and December at rates ranging from 1.55% to 3.00%. The amount outstanding under the Series 2015A Note was \$566,320 at December 31, 2019.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

(9) EMPLOYEE RETIREMENT PLANS

Police Pension Plan

The Stroud Area Regional Police Pension Plan is a single-employer defined benefit pension plan (the "**Police Pension Plan**") covering all full-time uniform employees in the Department. Employees become eligible for participation upon employment and become vested in the Police Pension Plan after twelve years of service. The Police Commission has the authority to establish and amend benefit provisions and is responsible for management of the Police Pension Plan assets.

Plan Membership

Membership in the Police Pension Plan consisted of the following at December 31, 2019:

Active employees	46
Retirees or beneficiaries currently receiving benefits	43
Inactive members entitled to but not yet receiving benefits	<u>7</u>
Total	<u>96</u>

Benefit Provisions

The Police Pension Plan provides retirement, disability and death benefits to plan members and their beneficiaries. Cost-of-living allowances are provided at the discretion of the Police Pension Plan.

Participants are eligible for normal retirement after attainment of age 50 and 25 years of service and early retirement after 20 years of service. Normal monthly retirement benefits are calculated as 50% of average monthly pay, based on the last 36 months of employment, plus a service increment of \$100 per month if the participant has completed 25 years of service. The maximum total service increment is \$100.

If a participant is totally and permanently disabled in the line of duty they are eligible for disability payments equal to 50% of their salary at the time of disability.

If a participant is not eligible for retirement at the time of death, the participant's named beneficiary shall be entitled to receive a refund of the participant's contributions with interest at the rate of 5.5 percent. If a participant is eligible for retirement at the time of death, a monthly death benefit is payable to their surviving spouse, or eligible child, equal to 50% of the normal monthly retirement benefit.

Basis of Accounting

The Police Pension Plan's financial statements are prepared using the accrual basis of accounting. Contributions are recognized in the period when due and benefits and refunds are recognized when due and payable.

Method Used to Value Investments

Investments in the Police Pension Plan are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

Contributions

Annual contributions to the Police Pension Plan are based upon the minimum municipal obligation (the "**MMO**"). The MMO is derived from the Police Pension Plan's biennial actuarial valuation. Members in the Police Pension Plan are required to contribute 5.00% of total compensation. The Commonwealth of Pennsylvania provides an allocation of funds which must be used for pension funding. Any funding requirements established by the MMO in excess of employee and state contributions must be funded by the Department. The Department's 2019 MMO contribution totaled \$898,067 and employee contributions totaled \$201,295.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Administrative Costs

Administrative costs, including the investment manager, custodial trustee, and actuarial services are charged to the Police Pension Plan and funded through investment income.

Annual Pension Cost

The annual required contribution was determined as part of the December 31, 2019 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) a 8.00% percent investment rate of return (net of investment expenses) and (b) 5.00% inflation and age related scale for merit/seniority for salary projections.

Discount Rate

The discount rate used to measure the total pension liability is 8.00%. The projection of cash flows used to determine the discount rate assumes that the employer will continue the historical and legally required practice of contributing to the plan based on an actuarially determined contribution, reflecting a payment equal to annual normal cost, the expected administrative expenses, and an amount necessary to amortize the remaining unfunded actuarial liability as a level dollar amount over a closed period. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Investment Policy and Rate of Return

The Police Pension Plan's investment policy in regard to the allocation of invested assets is established and may be amended by the Police Commission. The investment policy of the Police Pension Plan is to maximize the total rate of return over the long-term subject to preservation of capital, by diversifying the allocation of capital among various investments in domestic equity securities, international equity securities, domestic fixed income instruments and other asset classes as may be deemed prudent.

The long-term expected rate of return on pension plan investments was determined using the building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equities	43%	6.09% - 7.27%
International equities	25%	8.24%
Fixed income	25%	3.17%
Real estate	5%	5.69%
Cash	<u>2%</u>	0.82%
Total portfolio	<u>100%</u>	

Net Pension Liability

The Department's net pension liability has been measured as of December 31, 2019. The total pension liability was determined by an actuarial valuation as of December 31, 2019, calculated based on the discount rate and actuarial assumptions. There have been no significant changes between the valuation date and the fiscal year end. The net pension liability is \$1,257,939 measured as the difference between the total pension liability of \$22,441,207 and the fiduciary net position of \$21,183,268.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

The Department's change in total pension liability, plan fiduciary net position, and net pension liability for the year ended December 31, 2019 were as follows:

	<u>Total Pension Liability (A)</u>	<u>Plan Fiduciary Net Position (B)</u>	<u>Net Pension Liability (A) – (B)</u>
Balances as of December 31, 2018	\$21,804,483	\$17,712,285	\$ 4,092,198
Changes for the year:			
Service cost	544,115	-	544,115
Interest on total pension liability	1,705,895	-	1,705,895
Difference between projected and actual experience	(436,542)	-	(436,542)
Employer contributions	-	898,067	(898,067)
Member contributions	-	201,295	(201,295)
Net investment income	-	3,555,875	(3,555,875)
Benefit payments	(1,176,744)	(1,176,744)	-
Administrative expense	-	(7,510)	7,510
Net changes	<u>636,724</u>	<u>3,470,983</u>	<u>(2,834,259)</u>
Balances as of December 31, 2019	<u>\$22,441,207</u>	<u>\$21,183,268</u>	<u>\$ 1,257,939</u>

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Department calculated using the discount rate 8.00%, as well as what the net pension liability would be if it were calculated using the discount rate that is one percentage point lower (7.00%) or 1 percentage point higher (9.00%) than the current rate:

	<u>1% Decrease 7.00%</u>	<u>Current Discount Rate 8.00%</u>	<u>1% Increase 9.00%</u>
Net pension liability	<u>\$3,785,217</u>	<u>\$1,257,939</u>	<u>\$(880,641)</u>

Pension Expense and Deferred Outflows and Inflows of Resources Related to Pension

For the year ended December 31, 2019, the Department recognized pension expense of \$638,875. At December 31, 2019, the Department reported deferred outflows and inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ -	\$ 697,177
Changes in assumptions	239,940	-
Net difference between projected and actual investment earnings	-	770,561
	<u>\$239,940</u>	<u>\$1,467,738</u>

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized as a reduction in pension expense as follows:

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Year ended December 31,

2020	\$ (256,915)
2021	(302,601)
2022	(45,912)
2023	(506,343)
2024	(64,103)
Thereafter	<u>(51,924)</u>
	<u>\$ (1,227,798)</u>

Actuarial Methods and Significant Assumptions

- Investment return – 8.00%, net of investment expenses
- Inflation – 5.00%
- Salary increases – age related scale with merit and inflation component
- Mortality – blue collar RP-2000 mortality table

Deferred Retirement Option Program

An active member who has met the eligibility requirements for normal retirement may elect to participate in the Deferred Retirement Option Program ("**DROP**") for a period of not less than one year nor more than five years. Monthly pensions under this program are calculated as of the date of participation in the program and are distributed in a lump sum at retirement. The DROP balance at December 31, 2019 was \$437,829.

Non-Uniform Pension Plan

The Stroud Regional Non-Uniformed Pension Plan is a single-employer defined contribution pension plan (the "**Non-Uniform Pension Plan**") covering all full-time non-uniform employees in the Department. The Police Commission has the authority to establish and amend benefit provisions and is responsible for management of the Non-Uniform Pension Plan assets.

Eligibility

All full-time non-uniformed employees join the Plan on the first day of the month following completion of six months of employment.

Contributions

The Department contributes 6.00% of compensation and employees are not required to contribute to the Non-Uniform Pension Plan. The Department's contributions totaled \$30,589 for 2019.

Normal Retirement

A participant's full account is payable upon retirement at age 62 or early retirement at age 55 and completion of ten years of service.

Death Benefits

If a participant dies while an active member of the Plan, his account will be 100% vested and payable to the designated beneficiary or beneficiaries.

Vesting

A participant's vesting percentage is 0% until the participant has completed 5 years of service at which the time vesting percentage will be 100%.

STROUD AREA REGIONAL POLICE DEPARTMENT

NOTES TO FINANCIAL STATEMENTS

December 31, 2019

Forfeiture

When a participant terminates before becoming 100% vested, the portion of his account to which he is not entitled is used to reduce future Department contributions to the Plan. There were no forfeitures for 2019.

(10) RISK MANAGEMENT

The Department is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees; and natural disasters. Significant losses are covered by commercial insurance for all major programs including workers compensation. For insured programs, there were no significant reductions in insurance coverage during 2019. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

The Department participates in a consortium with other Pennsylvania municipalities and other governmental agencies to provide self-insurance programs for health and prescription insurance coverage and related expenses for eligible employees, spouses and dependents. Accordingly benefit payments plus an administrative charge are made to a third party administrator, who approves and processes all claims.

(11) SUBSEQUENT EVENTS

Management has evaluated subsequent events through May 26, 2020, the date on which the financial statements were available to be issued. Except as noted below, no material subsequent events have occurred since December 31, 2019 that required recognition or disclosure in the financial statements.

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) was identified and has since spread worldwide including the United States. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, as of March 14, 2020, Pennsylvania Governor Tom Wolf ordered the closure of the physical location of every "non-essential business" in Monroe County, Pennsylvania for what may be an extended period of time. Future potential impacts may include disruption of Department services and impairment of the ability to generate revenues. The future effects of these issues are unknown.

REQUIRED SUPPLEMENTARY INFORMATION

STROUD AREA REGIONAL POLICE DEPARTMENT

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
REVENUES			
Municipal contributions			
Stroud Township	3,642,557	\$ 3,642,557	\$ -
East Stroudsburg Borough	2,367,927	2,367,927	-
Stroudsburg Borough	<u>1,545,121</u>	<u>1,545,121</u>	<u>-</u>
Total municipal contributions	<u>7,555,605</u>	<u>7,555,605</u>	<u>-</u>
Interest, rent and royalties			
Investment earnings	5,000	44,952	39,952
Rent of court building	<u>47,015</u>	<u>47,015</u>	<u>-</u>
Total interest, rent and royalties	<u>52,015</u>	<u>91,967</u>	<u>39,952</u>
Intergovernmental revenues			
PA Municipal state aid - pension	411,750	460,845	49,095
Bulletproof Vest Partnership	8,500	6,650	(1,850)
PA LCE Enforcement Grant	20,000	3,825	(16,175)
U.S. Drug Enforcement Administration - seizures	-	14,302	14,302
DEA/FBI Overtime Reimbursement	<u>36,000</u>	<u>35,273</u>	<u>(727)</u>
Total intergovernmental revenues	<u>476,250</u>	<u>520,895</u>	<u>44,645</u>
Charges for services			
Stroudsburg Area School District - SRO Services	149,713	149,713	-
Housing Authority of Monroe County	29,500	15,450	(14,050)
Police services	36,000	19,640	(16,360)
Sale of reports	15,000	13,341	(1,659)
Testing - new hires	<u>2,500</u>	<u>2,448</u>	<u>(52)</u>
Total charges for services	<u>232,713</u>	<u>200,592</u>	<u>(32,121)</u>
Miscellaneous	<u>36,500</u>	<u>202,578</u>	<u>166,078</u>
Refund of prior year expenses	<u>5,000</u>	<u>-</u>	<u>(5,000)</u>
Total revenues	<u>8,358,083</u>	<u>8,571,637</u>	<u>213,554</u>
EXPENDITURES			
Personnel expenditures			
Salaries and wages			
Uniform staff	3,531,015	3,547,271	(16,256)
Nonuniform staff	423,000	413,297	9,703
Overtime wages	400,000	497,345	(97,345)
Longevity pay	45,200	-	45,200
Compensatory time	275,000	256,664	18,336
Part-time nonuniform	16,000	12,470	3,530
Education pay	5,200	-	5,200
Detective stipend	<u>7,200</u>	<u>-</u>	<u>7,200</u>
Total salaries and wages	<u>4,702,615</u>	<u>4,727,047</u>	<u>(24,432)</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
Payroll taxes			
Social security	291,860	293,067	(1,207)
Medicare	68,257	68,657	(400)
PSAB unemployment compensation plan	22,000	16,594	5,406
Total payroll taxes	<u>382,117</u>	<u>378,318</u>	<u>3,799</u>
Health and hospitalization			
Hospitalization - active employees	892,000	797,439	94,561
Hospitalization - retired employees	97,000	83,029	13,971
Health reimbursement account	49,850	43,529	6,321
Short-term disability	11,000	10,503	497
Dental	43,275	36,276	6,999
Medical opt out	4,800	6,257	(1,457)
Immunizations	300	-	300
Vision insurance	7,222	6,108	1,114
Total health and hospitalization	<u>1,105,447</u>	<u>983,141</u>	<u>122,306</u>
Pension			
Police	898,067	898,067	-
Non-uniform	30,337	30,589	(252)
Total pension	<u>928,404</u>	<u>928,656</u>	<u>(252)</u>
Life insurance			
Life insurance	18,800	17,899	901
Supplemental life insurance	5,000	4,126	874
Total life insurance	<u>23,800</u>	<u>22,025</u>	<u>1,775</u>
Health and welfare			
Sanitizers and cleaners	500	99	401
Physicals	1,500	1,156	344
Psychological	1,500	700	800
Total health and welfare	<u>3,500</u>	<u>1,955</u>	<u>1,545</u>
Total personnel expenditures	<u>7,145,883</u>	<u>7,041,142</u>	<u>104,741</u>
Operating expenditures			
Communications			
Internet/cable	4,000	3,947	53
Radio	5,000	6,929	(1,929)
Web page	300	132	168
Total communications	<u>9,300</u>	<u>11,008</u>	<u>(1,708)</u>
Dues and subscriptions			
Dues and subscriptions	4,500	8,824	(4,324)

STROUD AREA REGIONAL POLICE DEPARTMENT

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
Uniforms			
Uniforms - new hires	15,000	6,600	8,400
Uniforms - replacements	7,500	4,960	2,540
Uniforms - investigations	1,000	1,258	(258)
Uniforms - motorcycle patrol	1,000	-	1,000
Uniforms - SRT	1,000	-	1,000
Uniforms - K-9	1,000	-	1,000
Total uniforms	<u>26,500</u>	<u>12,818</u>	<u>13,682</u>
Police supplies and equipment			
Ammunition	17,000	7,811	9,189
Firearms	9,000	12,437	(3,437)
Taser supplies	5,000	4,924	76
Housing authority equipment purchase	4,500	4,501	(1)
Housing authority special operations	1,000	-	1,000
Investigations equipment	2,500	1,987	513
Motor carrier inspection	500	-	500
Motorcycle patrol equipment	1,000	-	1,000
Patrol equipment	9,000	3,815	5,185
Bullet proof vests	17,000	12,740	4,260
Community Policing	-	2,240	(2,240)
SRT equipment	4,000	5,967	(1,967)
Total police supplies and equipment	<u>70,500</u>	<u>56,422</u>	<u>14,078</u>
Training			
Training equipment	2,500	261	2,239
Motorcycle training	1,000	-	1,000
K-9 training	2,500	1,750	750
Education - non-uniform and administration	3,000	430	2,570
Firearms training	2,000	3,175	(1,175)
SRT training	5,000	-	5,000
Travel/per diem	10,000	7,947	2,053
Investigations training	5,000	4,996	4
Testing expense	5,000	10,871	(5,871)
Patrol training	15,000	6,840	8,160
Total training	<u>51,000</u>	<u>36,270</u>	<u>14,730</u>
Telephone			
Cell phone	7,000	3,879	3,121
Air card	9,000	7,935	1,065
Basic and long distance	9,000	8,039	961
GPS	8,000	8,181	(181)
Total telephone	<u>33,000</u>	<u>28,034</u>	<u>4,966</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
Contracted services			
Door access	5,000	7,744	(2,744)
Pest control	500	363	137
Calibration - vehicles, ESP and robotics	100	1,309	(1,209)
Fire alarm system/sprinkler/monitor	3,000	4,067	(1,067)
Uniform cleaning	1,000	405	595
Trash removal	1,400	1,478	(78)
Generator maintenance	1,500	490	1,010
Groundskeeping (mowing)	3,500	4,238	(738)
HVAC maintenance contract	3,000	2,595	405
Sidewalk shoveling	4,000	6,420	(2,420)
Parking lot snow removal	5,500	6,150	(650)
Total contracted services	<u>28,500</u>	<u>35,259</u>	<u>(6,759)</u>
K-9 expenditures			
Dog care/accessories	2,500	17,452	(14,952)
Total K-9 expenditures	<u>2,500</u>	<u>17,452</u>	<u>(14,952)</u>
Computer equipment/supplies/software			
Computer equipment replacements	15,000	10,636	4,364
Minor computer equipment	5,000	3,656	1,344
IT department training	1,000	-	1,000
Software license renewal	25,000	11,678	13,322
Technical support services	80,000	42,043	37,957
IT lease	79,000	73,774	5,226
Total computer equipment/supplies/software	<u>205,000</u>	<u>141,787</u>	<u>63,213</u>
Vehicle expenditures			
Car washing	3,500	2,091	1,409
Vehicle M & R supplies	5,000	1,446	3,554
Motorcycle maintenance	4,000	-	4,000
Oil changes	3,000	2,908	92
Tires	16,000	13,343	2,657
Vehicle repair (auto body)	12,000	10,830	1,170
Vehicle repair (mechanical)	35,000	38,095	(3,095)
Vehicle operations - gas	75,000	72,290	2,710
Towing	2,000	1,415	585
Total vehicle expenditures	<u>155,500</u>	<u>142,418</u>	<u>13,082</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
Professional services			
Payroll services	18,500	15,358	3,142
Audit services	9,800	12,350	(2,550)
Solicitor fees	50,000	43,578	6,422
Accountant	-	450	(450)
Actuarial	-	7,230	(7,230)
Outside legal	<u>70,000</u>	<u>10,202</u>	<u>59,798</u>
Total professional services	<u>148,300</u>	<u>89,168</u>	<u>59,132</u>
Other operating expenditures			
Lab supplies	2,000	1,332	668
Special Operations	500	505	(5)
Postage and meter rental	1,500	848	652
Travel expenses	1,000	-	1,000
Department inventory	500	216	284
Small office equipment	2,500	677	1,823
Advertising and printing	4,000	2,880	1,120
Office supplies	9,000	9,210	(210)
General office expense	<u>10,900</u>	<u>11,763</u>	<u>(863)</u>
Total other operating expenditures	<u>31,900</u>	<u>27,431</u>	<u>4,469</u>
Total operating expenditures	<u>766,500</u>	<u>606,891</u>	<u>159,609</u>
Building costs			
Building maintenance and repairs	15,000	14,393	607
Electric	30,000	22,002	7,998
Heating	10,000	8,418	1,582
Sewer and water	1,200	2,235	(1,035)
Building cleaning and supplies	4,000	5,136	(1,136)
Maintenance supplies	<u>4,000</u>	<u>4,810</u>	<u>(810)</u>
Total building costs	<u>64,200</u>	<u>56,994</u>	<u>7,206</u>
Insurance			
Workers compensation	198,000	186,442	11,558
Property/liability/auto insurance	97,000	78,683	18,317
Police professional/Public official liability insurance	72,500	69,112	3,388
Judgments/damages/deductibles	<u>25,000</u>	<u>710</u>	<u>24,290</u>
Total insurance	<u>392,500</u>	<u>334,947</u>	<u>57,553</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND

Year ended December 31, 2019

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
Capital purchases			
Capital building improvements	237,915	245,400	(7,485)
Vehicle leases	129,000	57,063	71,937
New vehicle purchases	-	51,940	(51,940)
Seizure equipment expense	-	25,220	(25,220)
Total capital purchases	<u>366,915</u>	<u>379,623</u>	<u>(12,708)</u>
Total expenditures	<u>8,735,998</u>	<u>8,419,597</u>	<u>316,401</u>
Excess (deficiency) of revenues over (under) expenditures and net change in fund balance	<u>\$ (377,915)</u>	152,040	<u>\$ 529,955</u>
FUND BALANCE			
Beginning of year		<u>2,904,544</u>	
End of year		<u>\$ 3,056,584</u>	

STROUD AREA REGIONAL POLICE DEPARTMENT

SCHEDULES OF CHANGES IN NET PENSION LIABILITY

Year ended December 31,

	Police Pension Fund		
	2019	2018	2017
TOTAL PENSION LIABILITY			
Service cost	\$ 544,115	\$ 510,178	\$ 485,884
Interest on total pension liability	1,705,895	1,659,004	1,587,508
Differences between expected and actual experience	(436,542)	-	(610,434)
Changes in assumptions	-	-	451,029
Benefit payments, including refunds of member contributions	<u>(1,176,744)</u>	<u>(1,184,153)</u>	<u>(1,223,814)</u>
Net change in total pension liability	636,724	985,029	690,173
Total pension liability, beginning	<u>21,804,483</u>	<u>20,819,454</u>	<u>20,129,281</u>
Total pension liability, ending	<u>\$ 22,441,207</u>	<u>\$ 21,804,483</u>	<u>\$ 20,819,454</u>
PLAN FIDUCIARY NET POSITION			
Employer contributions	\$ 898,067	\$ 880,560	\$ 706,800
Member contributions	201,295	185,865	184,067
Net investment income	3,555,875	(899,461)	2,575,422
Benefit payments	(1,176,744)	(1,184,153)	(1,223,814)
Administrative expense	<u>(7,510)</u>	<u>(1,475)</u>	<u>(8,465)</u>
Net change in plan fiduciary net position	3,470,983	(1,018,664)	2,234,010
Fiduciary net position, beginning	<u>17,712,285</u>	<u>18,730,949</u>	<u>16,496,939</u>
Fiduciary net position, ending	<u>\$ 21,183,268</u>	<u>\$ 17,712,285</u>	<u>\$ 18,730,949</u>
Net pension liability, ending	<u>\$ 1,257,939</u>	<u>\$ 4,092,198</u>	<u>\$ 2,088,505</u>
Fiduciary net position as a % of total pension liability	94.39%	81.23%	89.97%
Covered payroll	3,713,400	3,509,350	3,754,070
Net pension liability as a % of covered payroll	33.88%	116.61%	55.63%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

<u>2016</u>	<u>2015</u>
\$ 429,254	\$ 408,813
1,529,918	1,459,905
-	-
-	-
<u>(1,049,233)</u>	<u>(978,739)</u>
909,939	889,979
<u>19,219,342</u>	<u>18,329,363</u>
<u>\$ 20,129,281</u>	<u>\$ 19,219,342</u>

\$ 683,920	\$ 807,481
184,481	177,296
1,004,594	57,395
(1,049,233)	(978,739)
<u>(2,057)</u>	<u>(8,063)</u>
821,705	55,370
<u>15,675,234</u>	<u>15,619,864</u>
<u>\$ 16,496,939</u>	<u>\$ 15,675,234</u>
<u>\$ 3,632,342</u>	<u>\$ 3,544,108</u>

81.95%	81.56%
--------	--------

3,426,420	3,597,000
-----------	-----------

106.01%	98.53%
---------	--------

STROUD AREA REGIONAL POLICE DEPARTMENT

SCHEDULE OF DEPARTMENT PENSION CONTRIBUTIONS

Year ended December 31,

Police Pension Fund

<u>Fiscal Year Ended December 31</u>	<u>Actuarially Determined Contribution</u>	<u>Actual Employer Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contribution as a Percentage of Covered Payroll</u>
2019	\$ 898,067	\$ 898,067	\$ -	\$ 3,713,400	24.18%
2018	\$ 880,559	\$ 880,560	\$ (1)	\$ 3,509,350	25.09%
2017	\$ 706,789	\$ 706,800	\$ (11)	\$ 3,754,070	18.83%
2016	\$ 683,918	\$ 683,920	\$ (2)	\$ 3,426,420	19.96%
2015	\$ 807,481	\$ 807,481	\$ -	\$ 3,597,000	22.45%
2014	\$ 639,700	\$ 664,700	\$ (25,000)	\$ 3,815,300	17.42%
2013	\$ 659,650	\$ 659,650	\$ -	\$ 4,010,000	16.45%
2012	\$ 662,800	\$ 737,800	\$ (75,000)	\$ 4,053,500	18.20%
2011	\$ 561,741	\$ 667,037	\$ (105,296)	\$ 3,912,900	17.05%
2010	\$ 284,643	\$ 501,847	\$ (217,204)	\$ 3,677,800	13.65%

STROUD AREA REGIONAL POLICE DEPARTMENT

SCHEDULE OF CHANGES IN OPEB LIABILITY

Year ended December 31,

	<u>2019</u>	<u>2018</u>
TOTAL OPEB LIABILITY		
Service cost	\$ 135,254	\$ 148,922
Interest on total OPEB liability	103,523	134,514
Differences between expected and actual experience	-	(606,578)
Changes of assumptions	(116,463)	112,657
Benefit payments	<u>(118,907)</u>	<u>(133,276)</u>
Net change in total OPEB liability	3,407	(343,761)
Total OPEB liability, beginning	<u>3,205,218</u>	<u>3,548,979</u>
Total OPEB liability, ending	<u>\$ 3,208,625</u>	<u>\$ 3,205,218</u>
Fiduciary net position as a % of total OPEB liability	0.00%	0.00%
Covered payroll	\$ 2,851,062	\$ 2,851,062
Net OPEB liability as a % of covered payroll	112.54%	112.42%

In accordance with GASB Statement No. 75, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS

STROUD AREA REGIONAL POLICE DEPARTMENT

COMBINING STATEMENT OF NET POSITION - FIDUCIARY FUNDS

December 31, 2019

	<u>Police Pension Fund</u>	<u>Non- Uniform Pension Fund</u>	<u>Total</u>
ASSETS			
Investments	<u>\$ 21,183,268</u>	<u>\$ 375,905</u>	<u>\$ 21,559,173</u>
NET POSITION			
Assets held in trust for pension benefits	<u>\$ 21,183,268</u>	<u>\$ 375,905</u>	<u>\$ 21,559,173</u>

STROUD AREA REGIONAL POLICE DEPARTMENT

COMBINING STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS

Year ended December 31, 2019

	<u>Police Pension Fund</u>	<u>Non- Uniform Pension Fund</u>	<u>Total</u>
ADDITIONS			
Contributions			
Employer contributions	\$ 898,067	\$ 30,589	\$ 928,656
Member contributions	<u>201,295</u>	<u>-</u>	<u>201,295</u>
Total contributions	<u>1,099,362</u>	<u>30,589</u>	<u>1,129,951</u>
Investment income (loss)			
Interest, dividends and investment income (loss)	<u>3,555,875</u>	<u>48,909</u>	<u>3,604,784</u>
Total additions	<u>4,655,237</u>	<u>79,498</u>	<u>4,734,735</u>
DEDUCTIONS			
Benefits paid	1,176,744	-	1,176,744
Administrative expenses	<u>7,510</u>	<u>4,992</u>	<u>12,502</u>
Total deductions	<u>1,184,254</u>	<u>4,992</u>	<u>1,189,246</u>
CHANGE IN NET POSITION	3,470,983	74,506	3,545,489
NET POSITION			
Beginning of year	<u>17,712,285</u>	<u>301,399</u>	<u>18,013,684</u>
End of year	<u>\$ 21,183,268</u>	<u>\$ 375,905</u>	<u>\$ 21,559,173</u>



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**To the Police Commission
Stroud Area Regional Police Department
East Stroudsburg, Pennsylvania**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Stroud Area Regional Police Department (the "**Department**"), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements, and have issued our report thereon dated May 26, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Department's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Department's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BBD, LLP**Philadelphia, Pennsylvania****May 26, 2020**